Nick J. Mosby, *President*
Baltimore City Council

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MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry, Mr. James Shea, Mr. Jason Mitchell**
From: **Council President Nick J. Mosby**
Date: **September 6, 2022**
Re: **Board of Estimates Agenda Items for September 7, 2022, at 9:00 am**

The items on the Board of Estimates Agenda for September 7, 2022, are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

P 1	Baltimore City Police Department- Travel Request
P 2	Baltimore City Police Department- Memorandum of Understanding
P 4-5	City Council- Governmental/Charitable Solicitation
P 6-7	City Council- Governmental/Charitable Solicitation
P 8	Employees Retirement System- Subscription Agreement
P 9	Employees Retirement System- Consulting Service Contract
P 10	Enoch Pratt Free Library- Transfer of Funds
P 11	Environmental Control Board- Transfer of Funds
P 12	Bureau of Risk Management/Dept of Finance- Insurance Renewal
P 13	Bureau of Risk Management/Dept of Finance- Insurance Renewal
P 14	Bureau of Risk Management/Dept of Finance- Insurance Renewal
P 15	Bureau of Risk Management/Dept of Finance- Insurance Renewal
P 16	Bureau of Risk Management/Dept of Finance- Insurance Renewal
P 17	Baltimore City Fire Department- Cost Reimbursement Award Agreement
P 21	Health Department- Agreement
P 22	Health Department- Agreement
P 23	Health Department- Agreement
P 24	Health Department- Agreement
P 25-26	Health Department- Agreement
P 27-28	Health Department- Renewal of Agreement
P 29	Health Department- Notification of Award
P 30	Mayor's Office of Homeless Services- Amendment No 1 to Agreement
P 31	Mayor's Office of Homeless Services- Travel Request and Reimbursement
P 32	Mayor's Office of Homeless Services- Amendment to Agreement
P 33	Mayor's Office of Homeless Services- First Amendment to Agreement
P 34-80	PERSONNEL MATTERS
P 84	Mayor's Office- Agreement
P 85-86	Department of Real Estate- Lease Agreement
P 87-88	Department of Real Estate- 3rd Amendment to Lease Agreement
P 89	Department of Real Estate- Amendment to Lease Agreement
P 90	Department of Real Estate- Lease Agreement
P 91-104	INFORMAL AWARDS
P 105	DHCD- Easement- Woodland Gardens I & II
P 111-112	DHCD- Property Acquisition- Donation- 1304 N. Washington St
P 113	DHCD- Property Acquisition- Donation- 2306 E. Biddle St

P 114	DHCD- Property Acquisition- Donation- Block 2299A Lot 035A
P 115	DHCD- Property Acquisition- Option- 500 E. 27th St Ground Rent
P 116	DHCD- Property Acquisition- Option- 504 E. 27th St Ground Rent
P 117	DHCD- Property Acquisition- Option- 505 E. 27th St Ground Rent
P 118	DHCD- Property Acquisition- LDA- 1223 Argyle Ave
P 119	DHCD- Property Acquisition- LDA- 1420 N. Rosedale St
P 120	DHCD- Property Acquisition- LDA- 3414 Virginia Ave
P 121-122	DHCD- Property Acquisition- LDA- 3716, 3718, 3720, 3724 Reisterstown Rd & 4805 Cordelia Ave
P 123-124	DHCD- Grant- AHTF- Charm City Land Trust
P 125	DHCD- Transfer of Funds- Capital
P 126	Department of Transportation- Memorandum of Understanding
P 127	Department of Transportation- Developer's Agreement No 1427F
P 128-129	Department of Transportation- Grant Agreement
P 130	Department of Transportation- Minor Privilege Application
P 131	Department of Transportation- Minor Privilege Application
P 132	Department of Transportation- Minor Privilege Application
P 133	Department of Transportation- Minor Privilege Application
P 134	Department of Transportation- Traffic Mitigation Agreement
P 135	Department of Transportation- Traffic Mitigation Agreement
P 136	Department of Transportation- Task Assignment
P 137	Department of Transportation- Task Assignment
P 138-139	Department of Transportation- Task Assignment
P 140	Department of Transportation- Extra Work Order No 4
P 141	Employees Retire System (OPEB Trust)- Subscription Agreement
P 142	Mayor's Office of Neighborhood Safety and Engagement- Termination Agreement
P 143	Mayor's Office of Neighborhood Safety and Engagement- Payment of Invoice
P 144	Mayor's Office of Neighborhood Safety and Engagement- Amendment to Agreement
P 145-146	Department of Public Works- Ratification of Amendment No 1 for Recycling Agreement
P 147	Department of Public Works- Grant Agreement
P 148-149	Department of Public Works- BWW-10 Additional Potable Water Connection and Support Service Agreement
P 150-153	Department of Public Works- BWW-09 Wastewater Facilities Division Plant Engineering and Operational Analysis Agreement
P 154-155	Department of Public Works- Amendment No 1 for On-Call Agreement for Electrical Engineering Services
P 156-157	Department of Public Works- Amendment No 3 for On Call Agreement for Project and Construction Management Assistance
P 158-161	RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
P 162-163	Bureau of Procurement- Open Price Proposals
P 164-165	Mayor's Office of Recovery Programs- Inter-agency Agreement
P 166	Mayor's Office of Recovery Programs- Amendment to Agreement
P 167	Mayor's Office of Recovery Programs- Renewal Option for Agreement
P 168	Mayor's Office of Recovery Programs- Inter-agency Agreement
P 169	Mayor's Office of Recovery Programs- Inter-agency Agreement
P 170	Department of Planning- Consultant Agreement
P 171	Department of Finance- Travel Request
P 172	Department of Recreation and Parks- Task Assignment
P 173	Department of Recreation and Parks- Transfer of Funds
P 174	Department of Recreation and Parks- Transfer of Funds
P 175	Police Department- Travel Request
P 176	Department of Recreation and Parks- Travel Request
P 177	Department of Recreation and Parks- Travel Request
P 178	Department of Recreation and Parks- Travel Request
P 179-180	Department of Recreation and Parks- Travel Request

P 181-182 Department of Recreation and Parks- Travel Request
P 183 PROPOSALS AND SPECIFICATIONS
P 183 CLOSING

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

P 3 Baltimore City Police Department- Agreement

P 18 Health Department- Agreement

P 19 Health Department- Agreement

P 20 Health Department- Agreement

P 81-82 Department of Law- Settlement Agreement and Release

P 83 Department of Law- Settlement Agreement and Release

P 93-94 #2 - Bureau of Procurement - Increase to Contract B50003294

P 106 DHCD- Grant- CDBG- BOPA

P 107 DHCD- Grant- CDBG- Creative Alliance

P 108 DHCD- Grant- CDBG- Greater Baybrook Alliance

P 109 DHCD- Grant- CDBG- Legal Aid Bureau

P 110 DHCD- Grant- CDBG- Maryland Volunteer Lawyers

Baltimore City Board of Estimates

September 7, 2022 | Meeting Agenda

Members: Mayor Brandon M. Scott, Council President Nick Mosby (Chair), Comptroller Bill Henry, City Solicitor James Shea, Director of Public Works Jason Mitchell

Notices

Participation

- For details on how to participate, please visit Comptroller.BaltimoreCity.gov/BOE.

Schedule

Effective January 5, 2022, the Board will meet regularly twice per month on the 1st and 3rd Wednesday of each month. There are additional meetings regularly scheduled in both June and December to accommodate traditionally higher transaction volumes at the end of the fiscal and calendar year. Some adjustments will be made throughout the year to accommodate holidays, high transaction volumes and urgent matters as they may arise. Special meetings will be called on Wednesdays at 9:00 A.M. when necessary. Please see the Comptroller.BaltimoreCity.gov/BOE for a detailed schedule of meetings and associated submission deadlines.

Bid Openings

- The Board of Estimates televises bid openings at 12:00 P.M. on Board meeting days.
- For details on how to watch, please visit Comptroller.BaltimoreCity.gov/BOE.
- Paper bids will be opened, tabulated and certified by the Clerk of the Board of Estimates.
- Bid tabulation sheets detailing bid proposals received will be publicly posted to the Comptroller's website by close of business on the date of bid opening.

Address the Board

Protests (for vendors protesting a contract award)

A person wishing to protest a proposed award must notify the Comptroller's Office and the proposed awardee.

Notice shall be in writing and delivered no later than (1) noon on the Monday immediately before the Board meeting at which the proposed award will be considered, or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Protest shall include:

- the name of the person protesting or, if a spokesperson, the entity or organization protesting;
- A narrative description of the issues and facts supporting the Protest; and

- A description as to how the protestant will be harmed by the proposed Board action.

Statements of Opposition (for members of the public)
Pursuant to Code of Baltimore City Regulations 27.01.01.03.B(14), "Statement of Opposition" means a written statement by a member of the public (a) expressing opposition to an item presented on a Board of Estimates agenda for a vote; (b) by a City resident or taxpayer or a recognized spokesperson for a City resident or taxpayer; or (c) a person who is directly and specifically affected by a pending matter or decision of the Board, and (d) is distinct from a protest of a recommendation for award of a contract.

A person wishing to submit a Statement of Opposition to a proposed action of the Board at any Regular or Special meeting shall notify the Comptroller's Office in writing.

Notice of the Statement of Opposition shall be given (1) no later than noon on the Tuesday immediately before the Board meeting during which the item will be considered or (2) by an alternative date and time specified in the agenda for the next scheduled meeting.

The written Statement of Opposition shall include:

- The name of the person submitting the Statement of Opposition or, if a spokesperson, the entity or organization submitting the Statement of Opposition;
- A narrative description of the issues and facts supporting the Statement of Opposition; and
- A description as to how the person, entity, or organization submitting the Statement of Opposition will be harmed by the proposed Board action.

To submit Protests and/or a Statement of Opposition:

- E-mail: BOE.Clerk@baltimorecity.gov, cc: james.knighton@baltimorecity.gov

- US Mail or hand delivery: Attn: Clerk, Board of Estimates
  Room 204, City Hall
  100 N. Holliday Street
  Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA – SEPTEMBER 7, 2022

Baltimore City Police Department (BCPD) – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve a Travel Request for Police Commissioner Michael Harrison to attend Maryland Chiefs of Police Association (MCPA) & Maryland Sheriff's Association (MSA) Professional Development Seminar in Ocean City, MD, September 11-13, 2022.

AMOUNT OF MONEY AND SOURCE:

$807.06 - 1001-000000-2041-716600-6030001

BACKGROUND/EXPLANATION:

MCPA & MSA provides contemporary training to law enforcement leaders statewide, ensuring BCPD members remain current on leading issues as well as preparing the next generation of Maryland's law enforcement executives. The conference brings together more than 350 leaders in law enforcement with industry partners of amazing networking opportunities and provides the great educational opportunities.

Registration charges ($425.00) will be paid by check upon Board approval. The Hotel charges are $152.10 per night and total hotel charges for two nights including taxes are $382.06. The hotel charges are paid by BCPD Credit Card issued to PC Michael Harrison. The Conference includes the meals so money is not requested. The departmental car will be used for the Travel.

The total expenses for this travel will be as follows:

1. Registration Fees		$425.00
2. Subsistence		$382.06
	Total	**$807.06**

APPROVED FOR FUNDS BY FINANCE

Baltimore City Police Department – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of a Memorandum of Understanding ("MOU") with the Center for Hope, Inc. (formerly Baltimore Child Abuse Center, Inc.) for the provision of comprehensive forensic interviews to suspected victims of child sexual abuse and assault and other services as described in the MOU. The period of the MOU was July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

$125,000.00 - 5000-588521-2021-212900-603051

BACKGROUND/EXPLANATION:

On October 6, 2021, the Board approved and authorized acceptance of funds from the Maryland Department of Public Safety and Correctional Services for the Baltimore Police Department's annual reimbursement for sex offender registrants in the amount of $276,400.00. The Center for Hope, Inc. will utilize a portion of the funds to employ two full-time Forensic Interviewers who will interview suspected victims of child sexual abuse and assault and their non-offending caretakers, family members, and other witnesses requested utilizing approved interview protocols.

The MOU is late due to administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

Baltimore City Police Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Mercy Medical Center, Inc. The agreement will be funded through the "Sexual Assault Response Team and Human Trafficking" grant, Award # VOCA-2020-0062. The period of the agreement is October 1, 2021 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$53,436.00 - 4000-412722-2021-212800-603026

BACKGROUND/EXPLANATION:

On January 20, 2022, the Board approved the Baltimore Police Department's SART (Sexual Assault Response Team) and Human Trafficking grant, award # VOCA-2020-0062. The award is in the amount of $1,168,013.00.

The SART program assists in developing and implementing strategies and services specifically intended to provide assistance to victims of crime in Baltimore City. Mercy Medical Center, Inc will maintain a Human Trafficking page on its bmoresafe app, aid in drug facilitated testing, and provide Forensic Nurse Examiners for all victims of sexual assault. The cost for the term of this agreement is $53,436.00.

The Agreement is late due to late receipt of the award documents and the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

City Council – Governmental/Charitable Solicitation

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Councilmember Zeke Cohen and staff to solicit donations to support the planning and execution of Neighborhood events for 2022/2023 as well as for the 2023 Healing City Baltimore Summit. The period of the campaign will be effective upon Board approval through September 7, 2023.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population. A potential donor list will be comprised of individuals, organizations, businesses, and foundations that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Healing City Baltimore (HCB) is a project and sustained movement of neighbors, united as a city-wide community, to engage in honest dialogue, learn from diverse perspectives, embrace differences and commit to healing together as a foundation to pursuing a racially, socially and economically just and thriving Baltimore for all.

Healing City Baltimore has been designed to support a healing-centered, trauma-informed approach throughout local communities. From trauma-responsive policy, care and resources, to community-building events and engagement initiatives, it is uniting as a city-wide community, healing together, breaking down barriers and working in solidarity to build a better Baltimore.

The 2022 Healing City Baltimore Neighborhood events will include back-to-school fairs, Popsicle Nights throughout the summer, and smaller events to connect Baltimore City residents to healing resources. The Healing City Summit will take place in March

City Council cont'd

2023. Healing City Baltimore is planning a multi-day event that will showcase youth, community organizations, members of Baltimore's academic institutions, as well as faith groups and civic leaders to work towards healing Baltimore City through identifying strengths. Components of the Summit will focus on trauma-informed care and healing centered engagement with a variety of speakers, panels, sessions, and interactive engagements with the arts.

Councilmember Cohen and his staff intend to raise $50,000.00 in this campaign. These funds will support marketing and communications to promote the events, paying stipends to youth for their work planning and presenting at the events, T-shirts, "swag" boxes and their subsequent delivery, food, the technology necessary to run the virtual components of the events and Summit, and hosting an in-person resource fair.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/MWE PARTICIPATION:

N/A

City Council – Governmental/Charitable Solicitation

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Councilmember Zeke Cohen and staff to solicit donations to support funding Peer Recovery Specialists in City Agencies. The period of the campaign is effective upon Board approval through September 7, 2023.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population. A potential donor list will be comprised of individuals, organizations, businesses, and foundations that contribute to the economic, social, and cultural vitality of Baltimore City. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the City Council or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

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Councilmember Cohen and his staff intend to raise $500,000 in this campaign. These funds will be used to fund the placement of Peer Recovery Specialists in city agencies in conjunction with the Elijah Cummings Healing City Act Trauma-Informed Care Training that is taking place in agencies. This funding will also be used to support additional staffing for the Healing City Baltimore movement, and staffing the ECHCA implementation.

City Council – cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/MWE PARTICIPATION:

N/A

Employees' Retirement System – Subscription Agreement

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the Employees' Retirement System to approve and authorize execution of a Subscription Agreement for its investment in Oaktree Special Situations Fund III, L.P.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction. All funds and expenses will be expended from the Employees' Retirement System. Oaktree Capital Management, L.P. will be managing an initial investment of $ 30,000,000.00 of Employees' Retirement System funds in Oaktree Special Situations Fund III, L.P. a middle market credit and private equity fund.

BACKGROUND/EXPLANATION:

The ERS Board of Trustees voted in August 2022 to reallocate funds for an alternative investment manager specializing in distressed and structured debt with private equity investment for approximately $30,000,000.00. The selection process was conducted with the assistance and advice of the ERS' investment advisor Meketa Associates.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON AUGUST 19, 2022.

Article 5, Section 27-4 of the Baltimore City Code requiring employment analysis of local hiring is not applicable to this investment contract: Oaktree Capital Management, L.P. does not employ staff within the Baltimore MSA.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES **9/7/2022**

Employees' Retirement System – Consulting Service Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consulting Service Contract with RSM US LLP. The period of the contract is September 29, 2022 through January 28, 2024.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction. All fees and expenses will be expended from ERS trust funds budget account. Total compensation, including fixed fees and hourly rates for other service and charges under this contract will not exceed $50,000.00.

BACKGROUND/EXPLANATION:

This contract is for the software mitigation and installation related to related to the agency accounting system for new financial management. This contract will provide new general ledger support, purchase order capability, accounts receivable and training on the new software.

MBE/WBE PARTICIPATION:

The total fees for the contract are less than $50,000 annually and, consequently, MBE/WBE subcontracting requirements do not apply. Local Hiring requirements do not apply.

(The Consulting Service Contract has been approved by the Law Department as to form and legal sufficiency.)

Enoch Pratt Free Library – Transfer of Funds

The Board is requested to approvethe following transfer of funds:

FROM ACCOUNT:

9936-908122-9457 3rd Parks & Public Facil. Loan $250,000.00
Hamilton Roof Replacement

TO ACCOUNT:

9936-933012-9457 3rd Parks & Public Facil. Loan $250,000.00
Dundalk Roof Replacement

The Dundalk library building needs roof replacement in order to protect building assets and to avoid internal damage to the facility. This facility is utilized as a facility maintenance workshop and storage building. This transfer from the Hamilton project account will facilitate completion of the needed work. The Hamilton roof replacement will be deferred in order to complete this urgent roof replacement. This will not have significant impact at Hamilton in the short term.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Environmental Control Board – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Transfer of Funds to the Baltimore Civic Fund for the BMORE Beautiful peer-to-peer beautification programs: Say YES!, Love Your Block, and Care-A-Lot.

AMOUNT OF MONEY AND SOURCE:

Say YES!:	$105,000.00
Love Your Block:	$ 28,000.00
Care-A-Lot:	$121,686.00

All programs will be funded under: CCA000469 - BMORE Beautiful; 1001 - General Fund; SC670701 - Support For Individuals and Organizations

BACKGROUND/EXPLANATION:

The Environmental Control Board requests approval to transfer funds to the Baltimore Civic Fund in order to provide grants to Baltimore neighborhoods working to clean and beautify lots within their community.

Say YES! is the Youth Environmental Steward program. It provides grants to Baltimore neighborhoods that are mentoring and working with youth participants. In addition to receiving mentorship, the youth participants also complete cleaning and beautification projects within their community.

Love Your Block provides grants for small-scale lot transformations. The funds will support approximately 18 small grant awards.

Care-A-Lot provides grants to Baltimore neighborhoods working to maintain identified vacant lots within their community. A majority of the lots are City-owned and would otherwise be under the care of the Department of Public Works. This program puts those lots under the care of the community instead. The funds are only dispersed to participating community organizations based on invoiced maintenance visits and work completed. The funds will support the maintenance of approximately 700 lots.

MBE/WBE PARTICIPATION:

N/A. This is a transfer in order to provide funding to communities that are beautifying lots in their own neighborhood. It is not a contract.

AFFECTED COUNCIL DISTRICT: City-wide.

Bureau of Risk Management/Department of Finance – Insurance Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the Baltimore City Aircraft Hull and Liability Insurance Policy. The policy renewed on July 1, 2022 for one year.

AMOUNT OF MONEY AND SOURCE:

$244,124.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

This insurance policy provides both liability and hull coverage for the Police Department's fleet of helicopters. Coverage is being renewed with the incumbent carrier, Global Aerospace.

This item is late as final terms and conditions were not received in time for prior board meetings and coverage had to be bound prior to the expiration date of July 1, 2022.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Bureau of Risk Management/Department of Finance – Insurance Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the Baltimore City Public School System Employee Crime Insurance Policy. The policy renewed on July 1, 2022 for one-year.

AMOUNT OF MONEY AND SOURCE:

$18,297.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

This insurance policy will provide coverage for the loss of money, securities or other financial instruments for which the Mayor and City Council of Baltimore and Baltimore City Public School System are legally liable. The marketplace is limited. AIG Insurance Company will continue to provide this coverage for the coming year at no increase in rate. The policy has a $1,000,000.00 per occurrence limit, with a per occurrence deductible of $10,000.00.

This item is late as final terms and conditions were not received in time for prior board meetings and coverage had to be bound prior to the expiration date of July 1, 2022.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Bureau of Risk Management/Department of Finance – Insurance Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the Fine Arts Insurance Policy. The policy renewed on July 1, 2022 for one-year.

AMOUNT OF MONEY AND SOURCE:

$262,273.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

This policy is unique and superior to the standard Fine Arts Insurance Policy. It provides Fine Arts replacement cost and transit coverage to the Baltimore Museum of Art, The Walters Art Museum, and any location owned, occupied or controlled by the Mayor and City Council.

Coverage is being renewed with the incumbent carrier, Aon Hunting T. Block Fine Arts Insurance with no increase in rate or changes in coverage.

This item is late as final terms and conditions were not received in time for prior board meeting and coverage had to be bound prior to the expiration date of July 1, 2022.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Bureau of Risk Management/Department of Finance – Insurance Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the Baltimore City Marine Hull Insurance Policy. The policy renewed on July 1, 2022 for one-year.

AMOUNT OF MONEY AND SOURCE:

$54,086.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

This policy covers various watercraft owned and/or operated by City agencies, excluding the Constellation. Markets for this exposure are limited. The policy renewed with the incumbent carrier, AIG, at the same terms and conditions as the expiring policy, including terrorism coverage on the entire fleet.

This item is late as final terms and conditions were not received in time for prior board meetings and coverage had to be bound prior to the expiration date of July 1, 2022.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Bureau of Risk Management/Department of Finance – Insurance Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the renewal of the Master Property Insurance Policy through the incumbent carriers, Lexington Insurance Company, Zurich Insurance and Terrorism Coverage with Lloyd's of London. This policy covers the real and personal property of the Mayor and City Council and the Baltimore City Public School System. The policy renewed on July 1, 2022, for one-year.

AMOUNT OF MONEY AND SOURCE:

$6,437,008 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

The renewal premium reflects an overall rate increase of 8.5% due to the continuing hardening property marketplace and current COVID-19 environment.

This item is late as final terms and conditions were not received in time for prior board meetings and coverage had to be bound prior to the expiration date of July 1, 2022.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

AFFECTED COUNCIL DISTRICT: N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Baltimore City Fire Department – Cost Reimbursable Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of a Cost Reimbursable Award Agreement from the University of Maryland Medical Center (UMMC) for the Mobile Integrated Healthcare Program (Community Paramedicine) with the Baltimore City Fire Department (BCFD) Emergency Medical Services (EMS). The period of the agreement was May 31, 2021 through July 31, 2022.

AMOUNT OF MONEY AND SOURCE:

$462,708.73 - 5000-524622-3191-308700-405001

BACKGROUND/EXPLANATION:

This Award Agreement is between the City and UMMC. The funds provided to BCFD support the Mobile Integrated Healthcare Program (Community Paramedicine) that will involve BCFD EMS paramedics and nurses working outside their traditional emergency response and transport roles to support patients through prevention efforts. This Cost Reimbursable Award Agreement reimburses BCFD in the amount of $203,185.47 for prior costs from May 2021 – January 2022 and $259,523.26 will be reimbursed for costs from February 2022 – July 2022 totaling $462,708.73.

The Agreement is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an Agreement with Independent Living Foundation, Inc., Medical Transportation. The period of the agreement was July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$12,500.00 - 5000-569722-3023-273367-603051

BACKGROUND/EXPLANATION:

Independent Living Foundation (ILF) provided non-emergency transportation services that enable an eligible client to access or be retained in core medical or support services.

The agreement is late because the State of Maryland, Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages State Special Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information form the providers. The review is required to comply with the grant requirements.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an Agreement with AIDS Action, Inc. The period of the agreement was August 1, 2021 through July 31, 2022.

AMOUNT OF MONEY AND SOURCE:

$100,000.00 - 4000-444322-3023-718000-603051

BACKGROUND/EXPLANATION:

AIDS Action Baltimore has been dedicated to HIV prevention and the support of those living with HIV since 1987. AIDS Action Baltimore (AAB) created a comprehensive program to improve care and health outcomes for African American trans women and MSM that will change the course of HIV disease in priority populations who are all disproportionately affected by HIV and suffer disabilities in healthcare and social services which are strikingly evident in HIV retention and viral suppression.

The agreement late because of the delays at the administrative level.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

MWBOO GRANTED A WAIVER ON MAY 12, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an Agreement with Behavioral Health System Baltimore, Inc. (BHSB). The period of the Agreement was July 1, 2021 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$895,514.00 - 1001-000000-3070-286400-603051
$ 75,000.00 - 1001-000000-6331-817405-603051
$970,514.00

BACKGROUND/EXPLANATION:

The BHSB administered public funding for substance use disorder treatment and prevention for youth and young adults at targeted community sites and/or Baltimore City Public Schools, and mental health services for youth at the Westside Youth Opportunity ("YO") Center.

The agreement is late because of the delays at the administrative level.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBW/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded sources.

MWBOO GRANTED A WAIVER ON JANUARY 25, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Edward A. Myerberg Senior Center, Inc. The period of the agreement is October 1, 2021 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$40,998.00 - 4000-433522-3024-761400-603051

BACKGROUND/EXPLANATION:

Edward A. Myerberg Senior Center, Inc. will serve as the community focal point for seniors and their caregivers. Services to be provided will include, but not be limited to, social, recreational and educational programs, information and assistance, outreach, wellness and transportation.

The agreement is late due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Forest Park Senior Center, Inc. The period of the agreement is October 1, 2021 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$50,987.00 - 4000-433522-3024-761400-603051

BACKGROUND/EXPLANATION:

Forest Park Senior Center, Inc. will serve as the community focal point for seniors and their caregivers. The services provided will include, but are not limited to social, recreational and educational programs, information and assistance, outreach, wellness and transportation.

The agreement is late due to administrative delays.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

MWBOO GRANTED A WAIVER ON MAY 28, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Johns Hopkins University for the STD Surveillance Network. The period of the agreement is September 30, 2021 through September 29, 2022.

AMOUNT OF MONEY AND SOURCE:

$252,930.00 - 4000-422622-3030-271500-603051

BACKGROUND/EXPLANATION:

The Johns Hopkins University provides scientific guidance and oversight in all aspects of the Sexually Transmitted Disease (STD) Surveillance Network, including coordination and development of the grant application. JHU also coordinates across all agencies and facilities collaborating on the SSuN project and serves as primary liaison with project officers at the Centers for Disease Control (CDC).

The agreement is late because of administrative delays.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

MWBOO GRANTED A WAIVER ON JULY 29, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Rachael Israel, PT, DPT, C/NPT. The period of the agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

$95,400.00 - 1001-000000-3080-288700-603051

BACKGROUND/EXPLANATION:

Rachael Israel will serve as a Consultant. She will perform individualized direct physical therapy evaluations for the Baltimore City Infants and Toddlers Program (BITP).

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

MWBOO GRANTED A WAIVER ON AUGUST 3, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Tiffany Gray, RN, Nurse Monitor for Community First Choice (CFC) and Community Personal Assistance (CPAS) Program services, formerly known as Medical Assistance Personal Care (MAPC) Program. The period of the agreement is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

$150,000.00 - 6000-607623-3110-307600-603018

BACKGROUND/EXPLANATION:

The Maryland Department of Health (MDH) is designated as the single State agency to administer all aspects of the Community First Choice (CFC) and Community Personal Assistance Services (CPAS), formerly known as Maryland Medical Assistance Personal Care Program. The CPAS program provide services and supports to enable older adults and people with disabilities to live in their homes. The Health Department has an agreement with Maryland Department of Health to participate in the program as the case monitoring agency and to contract with Nurse Monitors who will supervise the provision of services to eligible recipients.

The Nurse Monitor will exercise independent professional judgment and carry professional liability insurance. Each Nurse Monitor will be independent contractors and not an employee of the City. The Nurse Monitor is responsible for providing oversight and quality monitoring of the participant health status and the outcomes of personal assistance services for CFC and CPAS participants. The Nurse Monitor will make home visits, maintain clinical records, and utilize the Long Term Support (LTSS) Maryland Tracking system as required.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a

Health Department – cont'd

liaison and oversight agency to ensure funding is appropriated to the designated Citywide public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

MWBOO APPROVED A WAIVER AUGUST 3, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Renewal of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Renewal to the Animal Shelter Operating Agreement with Baltimore Animal Rescue and Care Shelter. The period of the renewal is July 1, 2022 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

$1,307,726.00 - 1001-000000-2401-271300-603051

BACKGROUND/EXPLANATION:

On July 10, 2019, the Board approved the original Animal Shelter Operating Agreement with BARCS in the amount of $1,260,836.00 for the period of July 1, 2019 through June 30, 2020, with nine additional 1-year renewal periods.

The Operating Agreement included a Lease Agreement for the property located at 301 Stockholm Street. On May 27, 2020, the Board approved a new Lease Agreement for BARCS for the property located at 2490 Giles Road, Baltimore, Maryland 21225.

On August 26, 2020, the Board approved the Amendment which extended the original Animal Shelter Operating Agreement through June 30, 2021 in the amount of $1,260,836.00.

The Department is exercising the 1-year renewal option for the period of July 1, 2022 through June 30, 2023, with six 1-year renewal options remaining.

The item is late due to administrative delays.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office (MWBOO) confirms the funding sources associated with the Baltimore City Health Department (BCHD) grant programs, technical agreements, and community health services are obtained through the Federal Government and State of Maryland. Through this fiduciary alliance, BCHD serves as a liaison and oversight agency to ensure funding is appropriated to the designated Citywide

Health Department – cont'd

public health programs and services. Due to the restricted allocation of Federal and State funds, the Baltimore City MBE/WBE goals and MWBOO compliance monitoring are not applicable. For this reason, waivers are granted to warrant the appropriate approval for all Federal and State funded resources.

MWBOO GRANTED A WAIVER ON JULY 29, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Renewal of Agreement has been approved by the Law Department as to form and legal sufficiency.)

Health Department – Notification of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the revised Notice of Award (NoA) for the project titled "Strengthening STD Prevention and Control for Health Department (STD PCHD)". Funding is provided by the Department of Health and Human Services, Centers for Disease Control and Prevention (CDC). The period of the award is January 1, 2022 through December 31, 2022.

AMOUNT OF MONEY AND SOURCE:

$1,495,071.00 - 4000-422522-3030-271500-404001

BACKGROUND/EXPLANATION:

On June 29, 2022 the Board approved original Notice of Award in the amount of $155,949.00 for the period of January 1, 2022 through December 31, 2022.

The Department received the revised Notice of Award on February 17, 2022, for Supplemental Funding in the amount of $1,495,071.00. This makes the total NoA amount $1,651,020.00.

The NoA is late because of the delay in the administrative review process.

MBE/WBE PARTICIPATION:

N/A

(The NoA has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Homeless Services – Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of Amendment No. 1 to an Agreement with Family and Children's Services, Inc. T/A Springboard Community Services. The period of the original agreement is June 1, 2021 through June 30, 2022. This Amendment will extend the period of the agreement through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 20, 2021 the Board approved the original Agreement between the City and Family and Children's Services, Inc. T/A Springboard Community Services. in the amount $115,863.00 for the period July 1, 2021 to June 30, 2022. Amendment No. 1 (First Amendment) is to extend the Grant period to September 30, 2022 and to correct language within the Original Agreement.

The City received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP). As a sub-recipient Family and Children's Services, Inc. T/A Springboard Community Services will provide medium term rental assistance for those that are experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Eviction T/A Community Services Program.

The request is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MBE/WBE participation is waived.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Homeless Services – Travel Request and Reimbursement

ACTION REQUESTED OF B/E:

The Board is requested to approve a retroactive travel request and reimbursement for Kyana Underwood related expenses after traveling to the PRSA 2022 Public Affairs and Government Summit from June 8-10, 2022, in St Louis, MO.

AMOUNT OF MONEY AND SOURCE:

$1,852.14 - 1001-000000-3574-327200-603020

BACKGROUND/EXPLANATION:

Kyana Underwood is the Public Information Officer for MOHS. Kyana recently attended the PRSA 2022 Public Affairs and Government Summit in St Louis, MO, on June 8, 2022 through June 10, 2022. The purpose of this conference is to learn best practices in the area of governmental public relations. This conference also provides knowledge on how to use a data science and AI to maximize public trust and engagement, building effective key messaging campaigns, and online reputation protection for government agencies. Staying current on trends, and messaging are important for a public Information Officer, as the MOHS office works to develop and improve public engagement. The combined costs are as follows: Conference registration fee and Air fare were purchased on a P-Card assigned to Aarin Alston; Lodging for two (2) night were purchased on Kyana Underwood's personal credit card. The subsistence rate for this location of $205.00 per day (lodging rate of $141.00 and meal and incidental rate $64.00). Kyana requesting reimbursement in the amount of $440.18 for hotel, hotel taxes, meals, and ground transportation. The combined costs are as follows:

Registration	$949.00
Airfare	$462.96
Hotel	$282.00
Hotel taxes	$ 54.54
Ground transportation	$ 36.00
Meal/incidentals	$ 67.64
Total Travel Requested	**$1852.14**

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Mayor's Office of Homeless Services – Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and approve and authorize execution of an Amendment to Agreement with the State of Maryland Department of Housing and Community Development. The period of the original agreement was March 1, 2021 through June 30, 2022. The amendment extends the period of the agreement through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

$0 - 5000-521821-3572-327200-404001

BACKGROUND/EXPLANATION:

The Board approved the original grant agreement with the Maryland State Department of Housing and Community Development (DHCD) on June 2, 2021. The Mayor's Office of Homeless Services initial awarded amount was $2,599,077.00 under the Emergency Housing Program (EHP). Through this program, sub recipients will provide housing options for individuals who are homeless or at risk of experiencing homelessness in the City of Baltimore. DHCD has issued a no-cost extension of the grant funding, changing the award date to March 1, 2021 to June 30, 2023.

The request is late due to a delay at the administrative level.

MBE/WBE PARTICIPATION:

MBE/WBE participation is waived.

AFFECTED COUNCIL DISTRICT: Baltimore City

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Homeless Services – First Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Agreement with Baltimore County, Maryland. The period of the agreement is July 1, 2020 through June 30, 2023.

AMOUNT OF MONEY AND SOURCE:

N/A (No-cost adjustment of category allocations)

BAN: 4000-490821-3573-763200-603051

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Housing and Urban Development (HUD) CARES Act grant to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) through the Housing Opportunity with Persons with AIDS Grant (HOPWA) Program. The amendment is to retroactively reallocate funds in the Short-Term Rent, Mortgage, and Utility (STRMU), Tenant-Based Rental Assistance (TBRA), Permanent Housing Placement, and Administrative Cost categories without changing the total grant amount. The Grantee executed the U.S. Department of Housing and Urban Development (HUD) HOPWA-CARES Act grant on February 24, 2021.

The Amendment to Agreement is late due to a delay on the administrative level.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON NOVEMBER 9, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

* * * * * *

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

37 – 81

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

PERSONNEL

Baltimore City Office of Information and Technology (BCIT)

1. Create the following 62 new classifications:

Classification: Enterprise Applications Manager
Job Code: 35114
Grade: 942 ($99,052 - $163,305)

Classification: Principal Software Engineer
Job Code 35112
Grade: 942 ($99,052 - $163,305)

Classification: Software Engineering Manager
Job Code: 35113
Grade: 942 ($99,052 - $163,305)

Classification: Application Support Specialist
Job Code 35101
Grade: 927 ($70,509 - $112,814)

Classification: Developer Programmer
Job Code 35102
Grade: 927 ($70,509 - $112,814)

Classification: Dev Ops Engineer
Job Code 35103
Grade: 929 ($74,943 - $119,750)

Classification: Release Engineer
Job Code 35106
Grade: 929 ($74,943 - $119,750)

Classification: UX Designer
Job Code 35109
Grade: 929 ($74,943 - $119,750)

Classification: Dev Ops Engineer, Sr.
Job Code 35104
Grade: 931 ($80,743 - $129,075)

PERSONNEL

BCIT – cont'd

Classification: Release Engineer, Sr.
Job Code 35107
Grade: 931 ($80,743 - $129,075)

Classification: UX Design, Sr.
Job Code 35110
Grade: 931 ($80,743 - $129,075)

Classification: Dev Ops Engineer, Lead
Job Code: 35105
Grade: 936 ($88,248 - $141,131)

Classification: Release Engineer Lead
Job Code: 35108
Grade: 936 ($88,248 - $141,131)

Classification: UX Designer, Lead
Job Code: 35111
Grade: 936 ($88,248 - $141,131)

Classification: Data Manager
Job Code: 35118
Grade: 942 ($99,052 - $163,305)

Classification: Principal Enterprise Architect
Job Code: 35124
Grade: 942 ($99,052 - $163,305)

Classification: Data Analyst
Job Code: 35115
Grade: 927 ($70,509 - $112,814)

Classification: Business Intelligence Analyst
Job Code: 35120
Grade: 929 ($74,943 - $119,750)

Classification: Data Engineer
Job Code: 35116
Grade: 929 ($74,943 - $119,750)

PERSONNEL

BCIT – cont'd

Classification: Business Intelligence Analyst, Sr.
Job Code: 35121
Grade: 939 ($93,367 - $153,867)

Classification: Data Engineer, Sr.
Job Code: 35117
Grade: 939 ($93,367- $153,867)

Classification: Data Architect
Job Code: 35119
Grade: 942 ($99,052 - $163,305)

Classification: Business Intelligence Analyst, Lead
Job Code: 35122
Grade: 942 ($99,052 - $163,305)

Classification: Principal Data Engineer
Job Code: 35123
Grade: 942 ($99,052 - $163,305)

Classification: Database Administrator
Job Code: 35126
Grade: 927 ($70,509 - $112,814)

Classification: Database Administrator, Sr.
Job Code 35127
Grade: 931 ($80,743 - $129,075)

Classification: Database Administrator, Lead
Job Code: 35128
Grade: 936 ($88,248 - $141,131)

Classification: Business Analyst
Job Code: 35129
Grade: 927 ($70,509 - $112,814)

Classification: Data Scientist
Job Code: 35133
Grade: 929 ($74,943 - $119,750)

PERSONNEL

BCIT – cont'd

Classification: Business Analyst, Sr.
Job Code: 35130
Grade: 939 ($93,367- $153,867)

Classification: Data Scientist, Sr.
Job Code: 35134
Grade: 939 ($93,367- $153,867)

Classification: Business Analyst, Lead
Job Code: 35131
Grade: 942 ($99,052 - $163,305)

Classification: Data Scientist Lead
Job Code: 35135
Grade: 942 ($99,052 - $163,305)

Classification: Principal Business Analyst
Job Code: 35132
Grade: 942 ($99,052 - $163,305)

Classification: Principal Data Scientist
Job Code: 35136
Grade: 942 ($99,052 - $163,305)

Classification: Agency IT Portfolio Manger
Job Code: 35137
Grade: 942 ($99,052 - $163,305)

Classification: Desktop Support Manager
Job Code: 35142
Grade: 939 ($93,367- $153,867)

Classification: Incident Problem Manager
Job Code: 35143
Grade: 939 ($93,367- $153,867)

Classification: End User Support I
Job Code: 35138
Grade: 923 ($66,300 - $106,331)

PERSONNEL

BCIT – cont'd

Classification: End User Support Specialist II
Job Code: 35139
Grade: 927 ($70,509 - $112,814)

Classification: End User Computing Engineer
Job Code: 35140
Grade: 929 ($74,943 - $119,750)

Classification: End User Support Specialist, Lead
Job Code: 35141
Grade: 936 ($88,248 - $141,131)

Classification: Infrastructure Manager
Job Code: 35142
Grade: 939 ($93,367 - $153,867)

Classification: Network Administrator
Job Code: 35143
Grade: 927 ($70,509 - $112,814)

Classification: Network Engineer
Job Code 35144
Grade: 931 ($80,743 - $129,075)

Classification: Network Engineer, Sr.
Job Code: 35145
Grade: 936 ($88,248 - $141,131)

Classification: Network Engineer, Lead
Job Code: 35146
Grade: 939 ($93,367 - $153,867)

Classification: Program Manager
Job Code: 35150
Grade: 939 ($93,367 - $153,867)

Classification: PMO Manager
Job Code: 35151
Grade: 942 ($99,052 - $163,305)

PERSONNEL

BCIT – cont'd

Classification: Product Manager
Job Code: 35152
Grade: 942 ($99,052 - $163,305)

Classification: Project Manager
Job Code: 35147
Grade: 939 ($93,367 - $153,867)

Classification: Service Desk Manager
Job Code: 35155
Grade: 939 ($93,367 - $153,867)

Classification: End User Support Specialist Sr.
Job Code 35153
Grade: 929 ($74,943 - $119,750)

Classification: Service Desk Lead
Job Code: 35154
Grade: 936 ($88,248 - $141,131)

Classification: System Administrator
Job Code: 35146
Grade: 927 ($70,509 - $112,814)

Classification: System Engineer
Job Code 35157
Grade: 931 ($80,743 - $129,075)

Classification: System Engineer, Sr.
Job Code 35158
Grade: 931 ($80,743 - $129,075)

Classification: Collaborations Services, Lead
Job Code: 35159
Grade: 939 ($93,367 - $153,867)

Classification: Platform Services, Lead
Job Code: 35160
Grade: 939 ($93,367 - $153,867)

PERSONNEL

BCIT – cont'd

Classification: End User Computing Manager
Job Code: 35161
Grade: 942 ($99,052 - $163,305)

Cost: There are no costs associated with this action.

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Baltimore City Department of Information Technology (BCIT), to create several new classifications to align with IT industry standards. The classifications will provide flexibility with attracting, developing and retaining talent.

These positions assigned to these classes are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of General Services

2. **BHAVANI MUSUNURI** **$45.67** **$95,000.00**

Account: 1001-000000-7340-721700-601001

Ms. Musunuri will work as a **Contract Services Specialist II**. The Department of General Services is requesting to hire Ms. Bhavani Musunuri as a Project Control Manager to manage projects' data and maintain data quality and accuracy; provide system guidance and in-house training for end users including new staff, contractors and consultants; create contract documents, customized reports, and track projects' performance in "Unifier" project management and Workday systems for capital projects; identify the Division's needs and represent the Division in future system developments and upgrades; evaluate and update the Division's Standard Operating Procedures (SOPs); provide general administrative, contract management and office support for the Division. The period of the agreement is effective upon Board approval for one year.

Department of Health

3. Create the following position:

Classification: Community Coordinator
Job Code: 81442
Grade: 090 ($50,013 - $60,785)
Position #: TBD

PERSONNEL

Department of Health – cont'd

Cost: $76,364.00 - 5000-584422-3160-780000-601001

BACKGROUND/EXPLANATION:

The Department of Health has requested the creation of the above-referenced position. The position will be responsible for facilitating Youth Ambassador/Peer Education programs around trauma awareness. The role will be conducting community outreach and engagement with youth. It will provide case management services, support clients enrolled, and facilitate peer support groups with clients of the program.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

4. Create the following position:

Classification: Public Health Physician
Job Code: 10109
Grade: 942 ($99,052 - $163,305)
Position #: TBD

Cost: $137,621.00 - 1001-000000-3100-295900-601001

The Baltimore City Heath Department's Bureau of School Health has requested the creation of the above referenced position. The position will serve as the Medical Director of the Bureau of School Health, and will be responsible for providing health services to Baltimore City public schools, directing the in-school medical care, and the activities of the Bureau of School Health Clinical team. The Bureau of School Health needs a physician to be available to staff, students and families for consultation; to sign standing orders for medication that is required by law to be available in schools such as Epinephrine and Naloxone. It will also serve as medical provider of record/lab director for Clinical Laboratory licensure or waivers to allow for in-school blood glucose and COVID-19 testing.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

PERSONNEL

Department of Health – cont'd

5. Create the following new classifications:

Classification: Registered Nurse I School Health (10 Months)
Job Code: 62223
Grade: 503 ($47,192 - $55,796)

Classification: Registered Nurse II School Health (10 Months)
Job Code: 62224
Grade: 507 ($55,572 - $63,818)

Cost: There are no costs associated with this action.

The Department of Human Resources has reviewed a request from the Health Department to create the above new classifications. The creation of the new classes will allow for flexibility with recruiting and provide promotional opportunities within the Bureau of School Health.

These positions assigned to these classes are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

6. **DEMETRIA J. RODGERS $26.90 $13,988.00**

Account: 4000-422723-3080-292300-603051

Demetria J. Rodgers, retiree, will work as a **Contract Services Specialist I**. This position will be responsible for overseeing the activities of nursing and support clinical personnel; participating with ARH Director in planning, developing and implementing clinical training programs for sub grantees; auditing sub grantees clinics to monitor the quality of care; planning and developing management and mid-level clinical in-service training programs requiring scheduling and coordination of various presenters and training modules; serving as point of contact for trainings by answering phone inquiries, and receiving and confirming registration notices and writing reports on training program activities. This is an increase in the hourly rate from previous contract period and is in compliance with AM 212-1, Part I. The period of the agreement is July 1, 2022 through June 30, 2023.

PERSONNEL

Department of Health – cont'd

7. **MICHAEL PERSON** **$11.75** **$12,220.00**

Account: 5000-535723-3024-750500-601009

Michael Person will continue to work as a **Contract Services Specialist II**. This position is responsible for supervising the Commission on Aging and Retirement Education (CARE) fitness center; performing daily operations including opening and closing procedures; aiding with fitness center programs and services; conducting new member orientations including tours, blood pressure screenings and membership card distribution; performing facility and equipment cleaning/maintenance processes; and assisting with program marketing and promotions. The period of the agreement is effective upon Board approval retroactive to July 1, 2022 through June 30, 2023.

8. **PEARL CORPORAL** **$12.00** **$12,480.00**

Account: 5000-535723-3024-750400-601009

Ms. Corporal will continue to work as a **Contract Services Specialist II**. This position is responsible for acting as a liaison between the public and center director; operating office equipment; registering participants for membership, outings and center activities; maintaining membership information in filing system; sending out brochures and information to the public, and center members; collecting membership fees; entering membership and center activities information in the UPT (Universal Participant Tracking) System, as well as greeting visitors and members. The period of the agreement is effective upon Board approval retroactive to July 1, 2022 through June 30, 2023.

Department of Human Resources

9. Create the following three classifications:

Classification: Human Services Worker I – Non Civil
Job Code: 00120
Grade: 556 ($45,931 - $52,873)

Classification: Human Services Worker II – Non Civil
Job Code: 00121
Grade: 558 ($49,379 - $57,357)

PERSONNEL

Department of Human Resources –cont'd

Classification: Human Services Manager – Non Civil
Job Code: 00122
Grade: 923 ($66,300 - $106,331)

Cost: There are no costs associated with this action.

The Mayor's Office of Employment Development is in the process of converting workers from generic classifications to classifications that reflect work being performed by the positions. The above classifications are needed to transition the agency employees from the generic classifications. These classifications will be Unrepresented.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

10. Reclassify the following filled position:

FROM:
Classification: Employee Benefits Assistant
Job Code: 33688
Grade: 080 ($34,720 - $40,843)
Position #: 15857

TO:
Classification: Agency IT Associate
Job Code: 33146
Grade: 907 ($61,639 - $98,713)
Position #: Same

Cost: $16,972.21 - 1001-000000-1602-172500-601001

The Department of Human Resources is requesting a reclassification for the above position. The position will now be responsible for providing technical assistance with the Workday Benefits Module, providing first level contact and conveying resolutions to customers, tracking all issues and concerns and, routing and redirecting problems to the correct resources.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

PERSONNEL

Department of Human Resources – cont'd

11. Reclassify the following filled position:

FROM:
Classification: Social Worker I LGSW
Job Code: 81112
Grade: 089 ($47,971 - $58,241)
Position #: 15857

TO:
Classification: Employee Assistance Counselor I
Job Code: 33691
Grade: 903 ($49,356 - $78,924)
Position #: Same

Cost: $2,540.00 - 1001-000000-1602-808600-601001

12. Upgrade and/or Change the following classifications:

FROM:
Classification: Animal Enforcement Officer
Job Code: 41411
Grade: 433 ($40,279 - $45,269)

TO:
Classification: Animal Enforcement Officer
Job Code: 41411
Grade: 434 ($41,639 - $47,029)

FROM:
Classification: Building Repairer
Job Code: 53111
Grade: 429 ($35,804 - $39,442)

TO:
Classification: Building Repairer
Job Code: 53111
Grade: 431 ($37,822 - $42,342)

PERSONNEL

Department of Human Resources – cont'd

FROM:
Classification: Hearing and Vision Tester
Job Code: 63331
Grade: 460 ($26,356 - $27,496)

TO:
Classification: Hearing and Vision Tester
Job Code: 63331
Grade: 462 ($27,031 - $28,247)

FROM:
Classification: License Practical Nurse (10 Month)
Job Code: 62250
Grade: 470 ($35,669 - $40,721)

TO:
Classification: License Practical Nurse (10 Month)
Job Code: 62250
Grade: 471 ($40,844 - $46,629)

FROM:
Classification: License Practical Nurse (12 Month)
Job Code: 62260
Grade: 435 ($42,791 - $48,865)

TO:
Classification: License Practical Nurse (12 Month)
Job Code: 62260
Grade: 436 ($44,324 - $50,798)

FROM:
Classification: Operations Aide
Job Code: 07385
Grade: 423 ($32,255 - $34,009)

TO:
Classification: Operations Aide
Job Code: 07385
Grade: 425 ($33,301 - $35,579)

PERSONNEL

Department of Human Resources – cont'd

FROM:
Classification: Pest Control Worker
Job Code: 52961
Grade: 425 ($33,301 - $35,579)

TO:
Classification: Pest Control Worker
Job Code: 52961
Grade: 426 ($33,905 - $36,327)

FROM:
Classification: Public Health Investigator
Job Code: 42571
Grade: 430 ($36,764 - $40,860)

TO:
Classification: Public Health Investigator
Job Code: 42571
Grade: 432 ($38,987 - $43,600)

FROM:
Classification: School Health Aide (10 Month)
Job Code: 62494
Grade: 465 ($27,886- $29,745)

TO:
Classification: School Health Aide (10 Month)
Job Code: 62494
Grade: 468 ($29,755 - $32,047)

FROM:
Classification: School Health Aide (12 Month)
Job Code: 62497
Grade: 425 ($33,301- $35,579)

TO:
Classification: School Health Aide (12 Month)
Job Code: 62497
Grade: 427 ($34,318 - $37,049)

PERSONNEL

Department of Human Resources – cont'd

FROM:
Classification: Utility Aide
Job Code: 52951
Grade: 422 ($31,811 - $33,382)

TO:
Classification: Utility Aide
Job Code: 52951
Grade: 425 ($33,301 - $35,579)

The Bureau of Budget and Management Research will establish the costs after the Board of Estimates notes the item.

The Department of Human Resources (DHR) conducted a competitive market analysis for classifications in response to an agreement between the City of Baltimore and AFSCME Local 44. DHR was tasked with reviewing classifications for salary competitiveness and to identify any positions out-of-line with the external marketplace. DHR confirmed that the salary planning for these classifications lagged the market, i.e., other Maryland jurisdictions. As a result of the study, DHR recommended to upgrade some of the classifications and consolidate classes that had a similar skill set. The recommended changes will allow Baltimore City to competitively attract and retain talent.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Law

13. **JOHN P. MACHEN** **$78.75** **$163,800.00**

Cost: $163,800.00 - 1001-000000-8620-175200-601009

John P. Machen will continue to work as a **Contract Services Specialist II**. This position will be responsible for providing advice to the Department of Finance and the Bureau of Revenue Collections relating to recordation taxes, transfer taxes and yield taxes on documents submitted for recording in the Land Records of Baltimore City. The period of the agreement is effective upon Board approval for one year.

PERSONNEL

Department of Public Works

14. Create the following five positions:

Classification: Agency IT Specialist II
Job Code: 33148
Grade: 927 ($70,509 - $112,814)
Position #'s: TBA

Cost: $502,275.00 - 2070-000000-1901-190700-601001

The Department of Human Resources has reviewed a request from the Department of Public Works (DPW) to create the above positions. DPW is expanding its Information Technology Division to improve business operations. The positions will be responsible for creating, developing, and testing internal custom build applications, administering the functions and operations of asset/work orders management systems, and developing and maintaining websites. These positions are needed to facilitate better recruiting and promotional opportunities for IT Professionals within the agency.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

15. Create the following three positions:

Classification: Agency IT Specialist III
Job Code: 33149
Grade: 929 ($74,943 - $119,750)
Position #'s: TBA

Cost: $318,027.00 - 2070-000000-1901-190700-601001

The Department of Human Resources has reviewed a request from the Department of Public Works (DPW) to create the above positions. DPW is expanding its Information Technology Division to improve business operations. The positions will be responsible for the administration and operation of the Customer Billing System, performing statistical analysis of business data, monitoring performance of databases and managing the change controls for the billing system software updates.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

PERSONNEL

Department of Public Works – cont'd

16. Create the following position:

Classification: Agency IT Specialist I
Job Code: 33147
Grade: 923 ($66,300 - $106,331)
Position #: TBA

Cost: $95,185.00 - 2070-000000-1901-190700-601001

The Department of Human Resources has reviewed a request from the Department of Public Works (DPW) to create the above position. DPW is expanding its Information Technology Division to improve business operations. The position is responsible for assisting with managing mission critical databases, extracting data and generating reports, and mapping and tracing data from different systems.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

17. Create the following position:

Classification: IT Project Manager
Job Code: 33150
Grade: 929 ($74,923 - $119,750)
Project #: TBA

Cost: $106,099.00 - 2070-000000-1901-190700-601001

BACKGROUND/EXPLANATION:

The Department of Human Resources has reviewed a request from the Department of Public Works (DPW) to create the above position. DPW is expanding its Information Technology Division to improve business operations. The position is responsible for coordinating production releases and roll-outs, planning, organizing, and directing the completion of projects.

The position is considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

PERSONNEL

Enoch Pratt Library

18. Reclassify the following vacant position:

FROM:
Classification: Secretary II
Job Code: 00710
Grade: 078 ($33,082 - $38,149)
Position #: 15857

TO:
Classification: Administrative Coordinator
Job Code: 00702
Grade: 087 ($44,263 - $53,504)
Position #: Same

Cost: $5,500.00 - 1001-000000-4501-593900-601001

The Department of Human Resources has reviewed a request from the Enoch Pratt Free Library to reclassify the above vacant position. The position is being reclassified as part of reorganization of the State Library Resource Center (SLRC) office. The position will be responsible for providing support to 5 to 6 staff members, conducting research, providing complex technology support to the SLRC office, and tracking annual expenses across several SLRC budgets.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Fire Department

19. Reclassify the following filled positions:

FROM:
Classification: Fire Lieutenant Suppression
Job Code: 41212
Grade: 338 ($68,099.40 - $83,091.91)
Position #'s: 12838, 12688, 12738, 12812,12701

PERSONNEL

Fire Department – cont'd

TO:
Classification: Fire Lieutenant Suppression, ALS
Job Code: 41278
Grade: 374 ($71,099.40 - $86,091.91)
Position #'s: 12838, 12688, 12738, 12812,12701

Costs: $26,850.00 -1001-000000-2121-226400-601001

The Baltimore City Fire Department has requested the reclassification of the above positions. The justification for the request is due to the current incumbent obtaining the Advanced Life Support (ALS) certification. Per the current Memorandum of Understanding (Baltimore Fire Officers/Local #964) a member who obtains and retains an ALS certification shall receive additional pay to their base salary.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

20. Reclassify the following filled positions:

FROM:
Classification: Fire Captain Suppression
Job Code: 41213
Grade: 341 ($76,331.57 - $94,149.91)
Position #'s: 12653, 12676, 12667

TO:
Classification: Fire Captain Suppression, ALS
Job Code: 41279
Grade: 378 ($79,331.57 - $97,149.91)
Position #'s: 12653, 12676, 12667

Costs: $13,428.00 - 1001-000000-2121-226400-601001

The Baltimore City Fire Department has requested the reclassification of the above positions. The justification for the request is due to the current incumbent obtaining the Advanced Life Support (ALS) certification. Per the current Memorandum of Understanding (Baltimore Fire Officers/Local #964) a member who obtains and retains an ALS certification shall receive additional pay to their base salary.

PERSONNEL

Fire Department – cont'd

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

21. I. Create the following Classification:

Classification: Fire Systems Analyst, ALS
Job Code: 41303
Grade: 374 ($71,099.40 - $86,091.91)

II. Reclassify the following filled position:

FROM:
Classification: Fire Systems Analyst
Job Code: 41300
Grade: 338 ($68,099.40 - $83,091.91)
Position #: 13396

TO:
Classification: Fire Systems Analyst, ALS
Job Code: 41303
Grade: 374 ($71,099.40 - $86,091.91)
Position #: 13396

Costs: $4,475.00 - 1001-000000-2121-226400-601001

The Baltimore City Fire Department has requested the reclassification of the above positions. The justification for the request is due to the current incumbent obtaining the Advanced Life Support (ALS) certification. Per the current Memorandum of Understanding (Baltimore Fire Officers/Local #964) a member who obtains and retains an ALS certification shall receive additional pay to their base salary.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

22. I. Create the following Classification:

Classification: Fire Lieutenant Safety & Risk Management, ALS
Job Code: 41268
Grade: 374 ($71,099.40 - $86,091.91)

PERSONNEL

Fire Department – cont'd

II. Reclassify the following filled position:

FROM:
Classification: Fire Lieutenant Safety & Risk Management
Job Code: 41269
Grade: 338 ($68,099.40 - $83,091.91)
Position #: 13137

TO:
Classification: Fire Lieutenant Safety & Risk Management, ALS
Job Code: 41268
Grade: 374 ($71,099.40 - $86,091.91)
Position #: 13137

Costs: $4,475.00 - 1001-000000-2121-226400-601001

The Baltimore City Fire Department has requested the reclassification of the above positions. The justification for the request is due to the current incumbent obtaining the Advanced Life Support (ALS) certification. Per the current Memorandum of Understanding (Baltimore Fire Officers/Local #964) a member who obtains and retains an ALS certification shall receive additional pay to their base salary.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

23. Reclassify the following filled two positions:

FROM:
Classification: Fire Lieutenant Investigation and Prevention Services
Job Code: 41221
Grade: 338 ($68,099.40 - $83,091.91)
Position #: 13914 and 13917

TO:
Classification: Fire Lieutenant Investigation and Prevention Services, ALS
Job Code: 41222
Grade: 374 ($71,099.40 - $86,091.91)
Position #: 13914 and 13917

PERSONNEL

Fire Department – cont'd

Costs: $8,950.00 - 1001-000000-2121-226400-601001

The Baltimore City Fire Department has requested the reclassification of the above positions. The justification for the request is due to the current incumbent obtaining the Advanced Life Support (ALS) certification. Per the current Memorandum of Understanding (Baltimore Fire Officers/Local #964) a member who obtains and retains an ALS certification shall receive additional pay to their base salary.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

24. Create the following classification:

Classification: Director, IT and Communications - Fire
Job Code: 00118
Grade: 84F ($162,938)

Reclassify the following filled position:

FROM:
Classification: Operations Manager I
Job Code: 00090
Grade: 939 ($93,367 - $153,867)
Position #: 12600

TO:
Classification: Director, IT and Communications - Fire
Job Code: 00118
Grade: 84F ($162,938)
Position #: Same

There are no costs associated with this action.

The Department of Human Resources has reviewed a request from the Fire Department to reclassify the above filled position. The position is a non-sworn position that serves at the same level of the Deputy Chief classification. The position is being reclassified to a comparable classification, grade and salary level.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

PERSONNEL

Fire Department – cont'd

25. Upgrade the following classification:

Classification: Fire Press Officer
Job Code: 10197
FROM GRADE: 929 ($74,943 - $119,750)
TO GRADE: 931 ($80,743 - $129,075)

Cost: $11,929.00 - 1001-000000-2101-22590-601001

The Department of Human Resources has reviewed a request from the Fire Department to upgrade the above filled position. The scope of work for the position has expanded to include overseeing and managing the Communications and Community Engagement Office. The position is responsible for managing all community and media relations, social media and marketing development, recruitment campaign development and responding to news and media requests. The position will also manage the on-going community education and training offered by the Fire Department to include programs such as hands only CPR, fire safety and other programs for the citizens of Baltimore.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

26. **SEBASTIANA J. GIANCI** **$60.34** **$125,507.00**

Account: 1001-000000-2131-228200-601009

Ms. Gianci will continue to work as a **Contract Services Specialist II**. This position will be responsible for serving as the City Safety Czar, identifying key challenges and opportunities and in developing and implementing effective responses to safety issues and preventive measures to ensure continuity of operations for city services during COVID-19. The Department of Human Resources recommends granting this employment contract renewal. The period of the agreement is effective upon Board approval for one year.

PERSONNEL

Mayor's Office of Employment Development

27. I. Reclassify the following filled positions:

FROM:
Classification: Human Services
Job Code: 01223
Grade: 918 ($37,085 - $64,616)
Position #'s: 16288, 16272, 16423, 16453
34630, 16316 and, 16255

TO:
Classification: Operations Specialist II
Job Code: 00084
Grade: 907 ($61,639 - $98,713)
Position #'s: 16288, 16272, 16423, 16453
34630, 16316 and, 16255

II. Reclassify the following vacant positions:

FROM:
Classification: Human Services
Job Code: 01223
Grade: 918 ($37,085 - $64,616)
Position #'s: 46212, 16427, 45361

TO:
Classification: Operations Specialist II
Job Code: 00084
Grade: 907 ($61,639 - $98,713)
Position #'s: 46212, 16427 and, 45361

Costs: $6,639.00 - 4000-808222-6392-487105-601001

The Mayor's Office of Employment Development is in the process of converting workers from generic classifications to classifications that reflect work being performed by the positions. The above positions are responsible for building relationships with potential employers, identifying training needs of clients, hosting job fairs and community employment events and collaborating with employers and placement counselors in recommending potential clients for employment.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

PERSONNEL

Mayor's Office of Employment Development – cont'd

28. I. Reclassify the following filled positions:

FROM:
Classification: Human Services
Job Code: 01223
Grade: 918 ($37,085 - $64,616)
Position #'s: 16383, 46024, 50424, 34889, 16341
46046, 16309, 35237, 45363, 16297 and, 46022

TO:
Classification: Human Services Worker II – Non Civil
Job Code: 00121
Grade: 558 ($49,379 - $57,357)
Position #'s: 16383, 46024, 50424, 34889, 16341
46046, 16309, 35237, 45363, 16297 and, 46022

II. Reclassify the following vacant positions:

Classification: Human Services
Job Code: 01223
Grade: 918 ($37,085 - $64,616)
Position #'s: 16302, 16289, 16397, 32882,
35239, 46025, 16357 and, 37183

TO:
Classification: Human Services Worker II – Non Civil
Job Code: 00121
Grade: 558 ($49,379 - $57,357)
Position #'s: 16302, 16289, 16397, 32882,
35239, 46025, 16357 and, 37183

Costs: $9,730.00 - 4000-808222-6392-487105-601001

The Mayor's Office of Employment Development is in the process of converting workers from generic classifications to classifications that reflect work being performed by the positions. The above positions are responsible for developing and conducting workshops on instructions to seeking a job; job retention, building self-esteem and developing employment development plans for clients and ensuring that they meet expectations.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

PERSONNEL

Department of Housing and Community Development

29. Reclassify the following filled positions:

FROM:
Classification: Director of Public Programs
Job Code: 10160
Grade: 936 ($88,248 - $141,131)
Position #: 52241

TO:
Classification: Operations Manager I
Job Code: 00090
Grade: 939 ($93,367 - $153,867)
Position #: 52241

Costs: $9,421.74 - 1001-000000-1773-179600-601001

The Department of Housing and Community Development (DHCD) has requested the reclassification of the above position due to changes in duties. The agency is combining two sections of Legislative Policy and Analytics Research to the Office of Policy and Research. This position will now oversee and manage the Office of Policy and Research for the agency. This position will be responsible for managing 4-5 staff members, the Agency's relationships and workflow with the Mayor's Office of Government Relations (MOGR), and ensuring that all elected City, State, and Federal official inquiries and partnerships are being responded to or executed in a timely manner.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Infrastructure Development

30. Create the following two positions:

Classification: Operations Manager III
Job Code: 00092
Grade: 960 ($105,079 – $173,314)
Position #'s: TBA

PERSONNEL

Mayor's Office of Infrastructure Development – cont'd

Create the following two positions:

Classification: Operations Manager I
Job Code: 00090
Grade: 939 ($93,367 – $153,867)
Position #'s: TBA

Create the following classification:

Classification: Procurement Officer
Job Code: 00858
Grade: 927 ($70,509 - $112,814)

Create the following two positions:

Classification: Procurement Officer
Job Code: 00858
Grade: 927 ($70,509 - $112,814)
Position #'s: TBA

Create the following two positions:

Classification: Operations Officer I
Job Code: 00085
Grade: 923 ($66,300 - $106,331)
Position #'s: TBA

Create the following classification:

Classification: Chief of Fiscal Services II
Job Code: 00108
Grade: 936 ($88,248 - $141,131)

Create the following position:

Classification: Chief of Fiscal Services II
Job Code: 00108
Grade: 936 ($88,248 - $141,131)
Position #: TBA

PERSONNEL

Mayor's Office of Infrastructure Development – cont'd

Create the following position:

Classification:	Operations Assistant III
Job Code:	00081
Grade:	904 ($52,312 - $83,699)
Position #:	TBA

There are no costs associated with these actions.

The Department of Human Resources has reviewed a request from the Mayor's Office of Infrastructure Development to create the above positions. The Mayor's Office of Infrastructure Development was created in July 2022 and will be responsible for serving as the main point of contact for state and federal infrastructure spending and reporting requirements, establishing citywide standards, policies, and processes to deliver high-priority projects in an efficient, strategic and accountable manner and supporting agencies in project delivery while providing strategic oversight. The positions are being created to staff the new office.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of the City Council

31. Reclassify the following vacant position:

FROM:

Classification:	Secretary City Council
Job Code:	10010
Grade:	086 ($42,536 - $51,307)
Position #:	10251

TO:

Classification:	Council Technician
Job Code:	10209
Grade:	093 ($56,778 - $69,231)
Position #:	Same

PERSONNEL

Office of the City Council

Cost: $21,322.00 - 1001-000000-1000-106700-601001

The Department of Human Resources has reviewed a request from the Office of the City Council to reclassify the above position. The position will now be responsible for managing the coordination between Council District 5 and the Legislative Reference, Law Department and Legislative Services regarding the development of ordinances, visiting community association meetings and handling administrative, analytical and technical tasks.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of the Comptroller

32. **TYRONE L. HOBBS** **$36.30** **$11,860.42**

Account: 2039-000000-1330-158400-601009

On May 4, 2022, the Board approved the original agreement for Mr. Tyrone L. Hobbs, for three months beginning the date of Board approval or May 16, 2022 through August 16, 2022, at a rate of $36.30 per hour. However, the Office of the Comptroller is requesting an amendment to the original agreement to extend the length of the contract from the original end date of August 16, 2022 to October 16, 2022, at a rate of $36.30 per hour, for 327 hours, not to exceed $11,860.42. This is the same hourly rate as in the previous contract period. Mr. Hobbs will continue to work as a **Contract Services Specialist II**. This position is responsible for providing City-wide information technology services to include installation, testing, infrastructure audit, repair, maintenance and day to day technical support of existing voice systems including VoIP, Centrex, key system equipment and peripherals; performing enterprise maintenance and installation support of inside cable plant and related telecommunications cabling and writing infrastructure; ensuring accuracy of cable records, station equipment and other related documentation required to maintain accurate inventories; assessing end user connectivity requirements on cabling and fiber terminations; and supporting the Agency IT Specialist II in major moves, adds and changes of Mitel VoIP equipment across the enterprise network.

PERSONNEL

Office of the Comptroller – cont'd

33. **DEMITRIUS CARROLL** **$36.30** **$11,860.42**

Account: 2039-000000-1330-158400-601009

On May 4, 2022, the Board approved the original agreement for Mr. Demitrius Carroll, for three months beginning the date of Board approval or May 16, 2022 through August 16, 2022, at a rate of $36.30 per hour. However, the Office of the Comptroller is requesting an amendment to the original agreement to extend the length of the contract from the original end date of August 16, 2022 to October 16, 2022, at a rate of $36.30 per hour, for 327 hours, not to exceed $11,860.42. Mr. Carroll will continue to work as a **Contract Services Specialist II**. This position is responsible for providing City-wide information technology services which includes installation, testing, infrastructure audit, repair, maintenance and day to day technical support of existing voice systems including VoIP, Centrex, key system equipment and peripherals; performing enterprise maintenance and installation support of inside cable plant and related telecommunications cabling and writing infrastructure; ensuring accuracy of cable records, station equipment and other related documentation required to maintain accurate inventories; assessing end user connectivity requirements on cabling and fiber terminations; and supporting the Agency IT Specialist II in major moves, adds and changes of Mitel VoIP equipment across the enterprise network.

Office of Equity and Civil Rights

34. Reclassify the following position:

FROM:
Classification: Program Compliance Officer II
Job Code: 31502
Grade: 927 ($70,509 – $112,814)
Position #: 35743

TO:
Classification: Assistant Counsel
Job Code: 10074
Grade: 929 ($74,943 - $119,750)
Position #: 35743

PERSONNEL

Office of Equity and Civil Rights

There are no costs associated with this action.

The Department of Human Resources has reviewed a request from the Office of Equity and Civil Rights to reclassify the above position. The position will function as the Counsel for the Mayor's Commission on Disabilities which is a critical position for the agency. The position will be responsible for serving as an attorney and exercising policy making discretion, providing legal advice and compliance oversight and management of the day-to-day functions of the Mayor's Commission, providing legal advice and guidance for ADA Compliance, providing legal representation in relation to disability suits and claims filed on behalf of City residents.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of the Inspector General

35. Reclassify the following position:

FROM:

Classification:	Operations Assistant II
Job Code:	00080
Grade:	903 ($49,356 - $78,924)
Position #:	53914

TO:

Classification:	Operations Specialist I
Job Code:	00083
Grade:	906 ($56,521 - $90,297)
Position #:	Same

Cost: $5,448.00 - 1001-000000-1081-109300-601001

The Department of Human Resources has reviewed a request from the Office of the Inspector General to reclassify the above filled position. The position will now be responsible for managing the financial disclosure filing process, managing the social media accounts, developing training and orientation videos and creating dash boards. The agency is requesting the action to be retroactive to July 1, 2022.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

PERSONNEL

Office of the Inspector General – cont'd

36. Reclassify the following filled position:

FROM:
Classification: Operations Officer V
Job Code: 00089
Grade: 936 ($88,248 - $141,131)
Position #: 16040

TO:
Classification: Operations Manager I
Job Code: 00090
Grade: 939 ($93,367 - $153,867)
Position #: Same

Cost: $12,826.00 - 1001-000000-1081-109300-601001

The Department of Human Resources has reviewed a request from the Office of the Inspector General to reclassify the above filled position. The position is now responsible for managing the day-to-day operations for the agency and monitoring and providing feedback on legislative activities. The agency is requesting the action to be retroactive to July 1, 2022.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Office of the Mayor

37. Reclassify the following filled position:

FROM:
Classification: Operations Officer I
Job Code: 00085
Grade: 923 ($66,300 - $106,331)
Position #: 52084

TO:
Classification: Operations Officer IV
Job Code: 00088
Grade: 931 ($80,743 - $129,075)
Position #: Same

PERSONNEL

Office of the Mayor – cont'd

Costs: $5,300.00 - 1001-000000-1250-701000-601001

The Department of Human Resources has reviewed a request from the Mayor's Office to reclassify the above position. This position will serve as the Director of External Affairs for the Mayor's Office. The position will be responsible for building partnerships with the community organizations, businesses, state and federal government officials at special events, and connecting with Utility Partners, Government Operations and engagements to build a better city.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Planning

38. **CEDRICK LEE** **$18.00** **$8,208.00**

Account: 7000-714120-1871-187400-601009

Cedrick Lee will continue to work as a **Contract Services Specialist II**. The period of the agreement is effective upon Board approval for one year. This is the same hourly rate from the previous contract period. This position will be responsible for reviewing applications of proposed installation of small wireless facilities within the City right-of-way or park properties for compliance with the Small Wireless Facilities and Aesthetic requirements approved by the Planning Commission. Small wireless facility applications will be handled based on the submission order established by the Department and the employee shall have no control and discretion as to the order of review of small applications. Responsibilities also include: coordinating with small wireless facility applicants to communicate the requirements of the review and approval process; ensuring that all requested public notification is conducted; coordinating with fellow City agencies that also participate in the City's Small Cell program; providing feedback to members of the public and elected officials' queries about the City's Small Cell program; and providing information about this program and community meetings.

PERSONNEL

Police Department

39. I. Abolish the following vacant position:

Classification: Office Support Specialist III
Job Code: 33213
Grade: 078 ($33,082 - $38,149)
Position #: 47445

II. Reclassify the following filled positions:

FROM:
Classification: Office Support Specialist II
Job Code: 33212
Grade: 075 ($31,138 - $35,394)
Position #: 19316

TO:
Classification: Police Report Reviewer
Job Code: 33831
Grade: 081 ($35,761 - $42,368)
Position #: 19316

FROM:
Classification: Office Support Specialist III
Job Code: 33213
Grade: 078 ($33,082 - $38,149)
Position #: 47440

TO:
Classification: Police Information Technician
Job Code: 33381
Grade: 080 ($34,720 - $40,843)
Position #: 47440

III. Reclassify the following vacant position:

FROM:
Classification: Office Support Specialist III
Job Code: 33213
Grade: 078 ($33,082 - $38,149)
Position #: 47442

PERSONNEL

Police Department – cont'd

TO:
Classification: Police Report Reviewer
Job Code: 33831
Grade: 081 ($35,761 - $42,368)
Position #: 47442

There are no costs associated with this action.

The Baltimore City Police Department has requested the reclassification of the above positions. These positions will now be responsible for reviewing police reports for accuracy, completeness, legibility, clarity and proper criminal classification, returning to police personnel for correction when necessary, classifying police reports based on standards as defined in the Federal Uniform Crime Reporting System and informing police personnel and others of changes in standards and reviewing data in reports to determine the proper classifications for reported crimes.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

40. Create the following 12 filled positions:

Classification: Call Center Agent I
Job Code: 33361
Grade: 080 ($34,720 - $40,843)
Position #'s: TBA

Costs: $768,324.00 - 1001-000000-8530-821400-601001

The Baltimore City Police Department at the request of the Mayor's Office has requested the creation of the above 12 positions. These positions will assist with non-emergency calls that come into the call center daily.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

PERSONNEL

Police Department – cont'd

41. Reclassify the following filled position:

FROM:
Classification: Secretary III
Job Code: 33361
Grade: 084 ($39,651 - $47,323)
Position #: 19683

TO:
Classification: Operations Assistant I
Job Code: 31104
Grade: 902 ($46,512 - $74,375)
Position #: 19683

Costs: $2,751.00 - 1001-000000-2041-716600-601001

The Baltimore City Police Department has requested the reclassification of the above position. This position is responsible for managing the day-to-day calendar of the Police Commissioner, manages and logs all of the Commissioner's correspondence, assists and generates reports for the Commissioner's review and researches and collects information needed for the Commissioner in regards to the day-to-day activities of the department.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

42. **TIMOTHY GARDNER** **$20.19** **$42,000.00**

Account: 1001-000000-2021-212900-601009

Timothy Gardner, retiree, will work as a **Contract Services Specialist I** assigned to the Sex Offender Section. The period of the agreement is effective upon Board approval for one year. On January 3, 1996 the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. This position is responsible for explaining the requirements of the Registry to the registrants; obtaining a

PERSONNEL

Police Department – cont'd

statement signed by the registrant acknowledging receipt of the requirements; photographing the registrant a minimum of every six months; and obtaining and entering into the Maryland State Police Crime Laboratory a DNA Sample at the registrant's initial registration if it is not already on file. He would also fingerprint those offenders who do not already have a Maryland State Identification number.

43. **CORNELIUS J. HAIRSTON III $20.19 $42,000.00**

Account: 1001-000000-2003-796400-601029)

Cornelius J. Hairston III, will continue to work as a **Contract Services Specialist II** assigned to the Recruitment Unit. The period of the agreement is effective upon Board approval retroactive to July 22, 2022 through July 21, 2023. This is the same hourly rate as in the previous contract period. This position is responsible for inspecting recruitment reports and documents for compliance with departmental procedures; entering and maintaining the recruitment databases; ensuring correct and prompt service to both recruitment and background investigations; maintaining data and compiling reports for Recruitment supervisors; streamlining procedures to increase efficiencies and effectiveness of the Recruitment Section and conducting correspondence follow-ups with applicants. The Department of Human Resources recommends granting this employment contract renewal.

44. **DOROTHIA PARKER-JOHNSON $20.19 $42,000.00**

Account: 1001-000000-2021-212600-601009)

Dorothia Parker-Johnson, retiree, will continue to work as a **Contract Services Specialist I** assigned to the Court Liaison Unit. The period of the agreement is effective upon Board approval or September 28, 2022 through September 27, 2023, whichever one comes later. This is the same hourly rate as in the previous contract period. This position is responsible for ensuring officers are notified to appear in court; ensuring accuracy and completeness of all paperwork; entering information in Failure to Appear (FTA) system; retrieving police department documents including operation and analysis reports for the State's Attorney's Office; advising the State's Attorney's Office regarding officers' vacation, details, medical or military status; acquiring court documents and undeliverable summonses from court buildings; maintaining files of undeliverable

PERSONNEL

Police Department – cont'd

summonses to assist with possible FTA investigations; contacting officers requested by the State's Attorney's Office as well as providing contact phone numbers to State's Attorneys and assisting States Attorneys with any officer contact problems.

45. **LaWANG HYMAN** **$20.19** **$42,000.00**

Account: 1001-000000-2041-796200-601009

LaWang Hyman, retiree, will continue to work as a **Contract Services Specialist** I assigned to the Office of Officer Safety and Wellness. The period of the agreement is effective upon Board approval or September 30, 2022 through September 29, 2023, whichever one comes later. This is the same hourly rate as in the previous contract period. This position is responsible for assisting with and coordinating the total well-being program to reduce health risks, medical costs and encourage healthy lifestyles; working with vendors and Human Resources staff to administer lasting health and wellness programming into the BPD; reviewing alerts in the Early Intervention System, scheduling interventions and guidance; assisting with the implementation of the Peer Support Program; assisting in monitoring Peer Support members' performance to ensure they meet team standards of training, performance and behavior; acting as a critical component to consent decree mandates under the section entitled, "Officer Assistance and Support" and assisting with the daily operations of the Early Intervention, Health and Wellness and Peer Support Programs.

46. **DENNIS M. KNIGHT** **$20.19** **$42,000.00**

Account: 1001-000000-2042-198100-601009)

Dennis M. Knight, retiree, will continue to work as a Contract Services Specialist II. The period of the agreement is September 16, 2022 through September 15, 2023, whichever one comes later. This is the same hourly rate as in the previous contract period. This position is responsible for coordinating and conducting interviews, and background investigations; explaining policies and procedures to applicants; screening applicants, researching, reviewing and analyzing prior personnel and employment history information of candidates; coordinating and/or conducting fingerprinting and polygraph testing; coordinating medical exams;

PERSONNEL

Police Department – cont'd

obtaining credit reports; serving as a departmental liaison to provide regular updates to applicants; advising applicants of the outcome of the background processes; maintaining applicant database; conducting driving record checks; and compiling background investigation reports to determine applicants' suitability.

47. **BARBARA J. MCCLAIRN** **$20.19** **$42,000.00**

Account: 1001-000000-8160-821100-601009

Ms. McClairn, retiree, will continue to work as a **Contract Services Specialist I** assigned to the Special Operations Section. The period of the agreement is effective upon Board approval for one-year or September 24, 2022 through September 23, 2023, whichever one comes later, at a rate of $20.19 per hour, for 2,080 hours, not to exceed $42,000.00. This is the same hourly rate as in the previous contract period. On January 3, 1996 the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. This position is responsible for scheduling and ensuring staffing of sworn members at various events and businesses which have contracts with Baltimore City to provide uniformed police overtime services and overseeing the billing of the uniformed police overtime services.

48. **THERESA A. ANDERSON** **$20.19** **$42,000.00**

Account: 1001-000000-2042-796500-601009)

Theresa A. Anderson, retiree, will continue to work as a **Contract Services Specialist I** assigned to the Evidence Control Unit. The period of the agreement is effective upon Board approval for one year or September 28, 2022 through September 27, 2023, whichever one comes later. This is the same hourly rate as in the previous contract period. On January 3, 1996 the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. This position is responsible for the entry and accurate retention of all property that is retained by the Department and several surrounding agencies; receiving property and evidence submissions from police officers and lab personnel; ensuring accuracy and completeness of paperwork and entering into evidence tracking

PERSONNEL

Police Department – cont'd

system; releasing property to personnel for further examination or as evidence for court; updating evidence tracking system with appropriate changes of location of the property for chain of custody and documentation of location; releasing property to the public and documenting evidence in tracking system and lifting and handling evidence submitted to Evidence Control Unit.

49. **KAREEN HILL** **$20.19** **$42,000.00**

Account: 1001-000000-2024-796500-603026)

Kareen A. Hill, retiree, will continue to work as a **Contract Services Specialist I** assigned to the Evidence Control Unit. The period of the agreement is effective upon Board approval or September 4, 2022 through September 3, 2023, whichever one comes later. This is the same hourly rate as in the previous contract period. On January 3, 1996, the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. This position is responsible for the entry and accurate retention of all property retained by the police department and several surrounding agencies; receiving property/evidence submissions from police officers and lab personnel; ensuring accuracy/completeness of paperwork and entering into evidence tracking system; releasing property to personnel for further examination/evidence for court; updating tracking system with appropriate changes of location of the property for chain of custody and documentation of location; releasing property to the public and documenting same in the tracking system and lifting and handling evidence submitted to Evidence Control Unit.

50. **DAVID A. HARE, JR.** **$20.19** **$42,000.00**

Account: 1001-000000-8070-820000-601009)

David A. Hare, Jr., retiree, will continue to work as a **Contract Services Specialist I** assigned to the Body Worn Camera Unit. The period of the agreement is effective upon Board approval for one year or September 26, 2022 through September 25, 2023, whichever one comes later. This is the same hourly rate as in the previous contract period. This position is responsible for creating electronic case folders of arrests and traffic violations conducted by the Baltimore Police Department members to prepare as evidence for criminal prosecution; reviewing body worn

PERSONNEL

Police Department – cont'd

camera footage for policy compliance; categorizing body worn camera videos; responding to Maryland Public Information Act requests; responding to Assistant State's Attorney's Office requests for missing and required videos for criminal and civil cases; submitting audit reports of body worn camera footage review to supervisory staff; reporting potential misconduct to supervisory staff from body worn camera footage for further review and maintaining statistics on job performance.

51. **CHARLENE WATKINS** **$20.19** **$42,000.00**

Account: 1001-000000-2041-796100-601009)

Charlene Watkins, retiree, will continue to work as a **Contract Services Specialist I** assigned to the Human Resources Section. The period of the agreement is effective upon Board approval for one year or September 26, 2022 through September 25, 2023, whichever one comes later. This is the same hourly rate as in the previous contract period. On January 3, 1996 the Board approved a waiver to Administrative Manual 212-1, which allows the Baltimore City Police Department to hire retired police officers on a contractual basis. This position is responsible for conducting final processing and hiring for new applicants; scheduling applicants' testing appointments; conducting applicants fingerprinting; gathering all vital documents for the hire date of the applicant; reviewing case folders to determine validity of required documents for local, state and national records; informing applicants of all position requirements for which they have applied, and conducting interviews.

52. **CLARISSA E. FIELDS** **$20.19** **$42,000.00**

Account: 1001-000000-2021-212600-601009)

Clarissa E. Fields, retiree, will continue to work as a **Contract Services Specialist I** assigned to the Court Liaison Unit. The period of the agreement is effective upon Board approval or September 24, 2022 through September 23, 2023 whichever one comes later. This is the same hourly rate as in the previous contract period. This position is responsible for ensuring officers are notified to appear in court; ensuring accuracy and completeness of all paperwork; entering information in the

PERSONNEL

Police Department – cont'd

Failure to Appear (FTA) system; retrieving police department documents including operation and analysis reports for State's Attorney's Office; advising the State's Attorney's Office of officers' vacation, details, medical, military or FMLA status; acquiring court documents and undeliverable summonses from court building; maintaining files of undeliverable summonses to assist with possible FTA investigations; contacting officers requested by the State's Attorney's Office; providing contact phone numbers to the State's Attorney's Office and assisting the State's Attorney's Office with any officer contact problems.

53. **ELIZABETH GEISELMAN** **$31.25** **$65,000.00**

Account: 1001-000000-2021-212600-601009)

Elizabeth Geiselman, retiree, will continue to work as a **Contract Services Specialist I** for the Criminal Investigation Division. The period of the agreement is effective upon Board approval for one year retroactive to July 1, 2022 through June 30, 2023. This is an 8.3% increase in the hourly rate from the previous contract period. On January 3, 1996, the Board approved a waiver to Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. This position is responsible for reviewing daily correspondence with ATF regarding crime guns; maintaining the National Integrated Ballistics Information Network (NIBIN) connectivity charts; directing communication with Homicide regarding NIBIN and firearms; tracking residency for gun ownership; tracking occupations of gun owners; tracking stolen firearms; completing urgent e-trace submissions regarding short time to crime guns and NIBIN leads; reporting, reviewing and disseminating to individual detectives and providing identification of possible straw purchaser(s).

State's Attorney's Office

54. **ALBERT MARCUS, SR.** **$28.86** **$55,026.00**

Account: 1001-000000-1150-117900-601009)

Albert Marcus, Sr., retiree, will continue to work as a **Contract Services Specialist I**. The period of the agreement is effective upon Board approval for one year retroactive to July 28, 2022 through July 27, 2023. There is no change in the hourly

PERSONNEL

State's Attorney's Office – cont'd

rate from the previous contract period. In March of 1999, the Board of Estimates approved a waiver of AM 212-1 to hire retired Police Officers as Investigators for the Office of the State's Attorney with no restrictions on the number of work hours and rate of pay. This position is responsible for investigating felony, domestic violence, and violent crime cases; locating and interviewing witnesses; and acting as a liaison with police agencies.

55. **ANGELA WILLIAMS** **$26.23** **$50,013.00**

Account: 1001-000000-1150-117900-601009

Angela Williams, retiree, will work as a **Contract Services Specialist I**. The period of the agreement is one-year retroactive to July 28, 2022 through July 27, 2023. In March of 1999, the Board approved a waiver of AM 212-1 to hire retired Police Officers as Investigators for the Office of State's Attorney with no restrictions on the number of work hours and rate of pay. This position is responsible for investigating felony, domestic violence, and violent crime cases; locating and interviewing witnesses; and acting as a liaison with police agencies.

56. **CHANEAL SIMPSON** **$25.47** **$48,562.00**

Account: 1001-000000-1150-117900-601009

Chaneal Simpson will continue to work as a **Contract Service Specialist II**. The period of the agreement is effective upon Board approval for one year retroactive to July 28, 2022 through July 27, 2023. This is the same hourly rate from the previous contract period. This position is responsible for assisting the Assistant State's Attorney in the investigations and movement of cases, inputting of charges; finalizing of charging documents; finding open warrants and communicating with Public Safety staff and members of the Baltimore City Police Department.

57. **KELVIN SEWELL** **$38.47** **$66,485.00**

Account: 1001-000000-1150-117900-601009)

Kelvin Sewell, retiree, will continue to work as a **Contract Services Specialist I**. The period of the agreement is effective upon Board approval for one year retroactive to July 28, 2022 through July 27, 2023. This is the same hourly rate

PERSONNEL

State's Attorney's Office – cont'd

from the previous contract period. In March, 1999 the Board approved a waiver of AM 212-1 to hire retired Police Officers as Investigators for the Office of the State's Attorney with no restrictions on the number of work hours and rate of pay. This position is responsible for investigating felony, homicide, and violent crime cases; locating and interviewing witnesses; acting as a liaison with law enforcement agencies; researching the whereabouts of and locating parties relevant to prosecution of cases; providing location information to attorneys and forwarding to Warrant Apprehension Task Force; communicating with witnesses and victims to provide case status and trial date information; preparing subpoenas; ascertaining and verifying respondents' legal identity through fingerprint identification and verifying such documents as birth certificates, marriage licenses and divorce decrees; testifying as to findings before the Grand jury in presentation of cases for indictment and in Circuit Court trial; and documenting investigative activities and findings.

58. **DOUGLAS B. LUDWIG** **$39.78** **$47,736.00**

Account: 1001-000000-1150-117900-601009

Douglas B. Ludwig, Esquire will continue to work as a **Contract Services Specialist II**. The period of the agreement is effective upon Board approval for one-year retroactive to July 28, 2022 through July 27, 2023. This is a 2% increase in the hourly rate from the previous contract period. This position reviews charging documents for all on view arrests made by police officers; makes decisions to release or charge offenders based on principles of law, and produces and provides bail recommendations to court commissioners for all cases involving violent felonies and firearm charges; screens all offenders for eligibility for Early Resolution (ER) Court, Quality Case Review (QCR) dockets and Repeat Violent Offender (VRO) status as well as follow-up with notifications of arrests to the Division of Parole and Probation, Department of Juvenile Services, trial units of the State's Attorney's Office and other law enforcement partners.

59. **REGINALD LUCKETT** **$25.98** **$49,535.00**

Account: 1001-000000-1150-120900-601009)

Reginald Luckett, retiree, will continue to work as a **Contract Services Specialist I.** The period of the agreement is one year retroactive to June 29, 2022 through

PERSONNEL

State's Attorney's Office – cont'd

June 28, 2023. This is a 2% increase in the hourly rate than from the previous contract period. This contract is consistent with the waiver of AM 212-1, approved by the Board in March 1999 to hire retired Police Officers as Investigators for the State's Attorney with no restrictions on the number of hours worked and rate of pay. This position is responsible for assisting the Assistant State's Attorneys in the investigation and movement of cases, inputting of charges, finalizing of charging documents, finding open warrants and communicating with other law enforcement and public safety agencies.

60. **TRACY SNOWDEN** **$27.05** **$33,758.00**

Account: 1001-000000-1150-715200-601009)

Tracy Snowden will continue to work as a **Contract Services Specialist II**. The period of the agreement is one year retroactive to July 28, 2022 through July 27, 2023. This is the same hourly rate from the previous contract period. This position is responsible for managing a database that tracks lab results from the Baltimore City Police Department to assure the prosecutors throughout the office know the status of each request in preparing for trial; and tracking lab results for every trial, post-conviction petition, DNA post-conviction petition, Actual Innocence petition, motions to reopen petitions, and various new trial motions.

Labor Commissioner – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Memorandum of Understanding ("MOU") between the City of Baltimore and City Union of Baltimore Local 800, AFT, AFL-CIO ("CUB"):

1. CUB Unit I, FY 2022-2023
2. CUB Unit II, FY FY 2022-2023

AMOUNT OF MONEY AND SOURCE:

The negotiated wages increase have been budgeted.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance ("MERO"), the Office of the Labor Commissioner has concluded the negotiations with CUB. The results of these negotiations have been reduced to writing in the form of the attached MOUs for fiscal years 2022-2023.

MBE/WBE PARTICIPATION:

N/A

(The Memorandum of Understanding has been approved by the Law Department for form and legal sufficiency.)

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of a lawsuit brought by Darnell Earl against the Baltimore Police Department ("BPD"), three former members of BPD's Gun Trace Task Force ("GTTF"), former Police Commissioners Batts and Bealefeld, and the Mayor and City Council of Baltimore. Plaintiff alleged numerous federal claims against the BPD and GTTF officer defendants.

AMOUNT OF MONEY AND SOURCE:

$575,000.00 - 2045-000000-1450-716700-603070.

BACKGROUND/EXPLANATION:

On or about October 18, 2015, then-Officers Marcus Taylor, Evodio Hendrix, and Wayne Jenkins initiated a traffic stop of a vehicle in which Plaintiff was a passenger. Following the stop, the officers recovered a firearm from under Plaintiff's passenger seat. Plaintiff, who has a prior criminal record, including prior convictions for illegal possession of a firearm, was charged with multiple firearms-related offenses arising from this stop. Plaintiff pled guilty to one charge and served approximately one and a half years in prison.

In 2017, each of the three defendant officers each pled guilty to federal charges involving RICO violations. Subsequently, Plaintiff and the State's Attorneys Office (SAO) jointly moved to vacate Plaintiff's conviction due to the Officers' involvement in Plaintiff's arrest and conviction. The court granted the motion, after which the SAO dismissed the original charges.

In 2020, Plaintiff initiated the current lawsuit, alleging that there was no probable cause for the traffic stop and that the former officers planted the firearm in the vehicle and then attributed it to Plaintiff. Plaintiff's Complaint included state claims of false arrest, false imprisonment, intentional infliction of emotional distress and a federal claims for fabrication of evidence, negligent supervision and training, and a custom or policy of deliberate indifference.

In order to resolve this case, avoiding the expense, time, and uncertainties of further protracted litigation and the potential for an excess judgment, BPD and the City agreed to offer Mr. Earl a settlement payment of $575,000.00, for complete settlement of the case. In return, Earl agreed to dismiss all claims against the former GTTF Officers, the Baltimore Police Department, and the City of Baltimore.

Law Department – cont'd

Based on a review by the Settlement Committee of the Law Department, a recommendation to settle is made to the Board of Estimates to approve the settlement of this case to avoid a potential adverse jury verdict. As with the prior GTTF settlements, this settlement is in the best interest of both the City and the plaintiff who may have been harmed by the misconduct of former GTTF members.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

Department of Law – Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of a lawsuit against the City filed by Joseph Thomas as a result of an automobile accident in Baltimore City in March 2019.

AMOUNT OF MONEY AND SOURCE:

$300,000.00 - 2044-000000-1450-703800-603070.

BACKGROUND/EXPLANATION

On March 13, 2019, Joseph Thomas sustained injuries in an automobile accident involving a Baltimore City Fire Inspector at the intersection of Eldorado Avenue and Penhurst Avenue in Baltimore City. Plaintiff alleges that the accident caused a significant and permanent shoulder injury that required surgery. The settlement takes into account the unpredictable nature of jury verdicts and the cost of further litigation (including expert expenses) in proceeding to trial.

Based on a review by the Settlement Committee of the Law Department, a recommendation is made to the Board of Estimates to approve the settlement of this case to avoid a potential adverse jury verdict.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Baltimore Civic Fund ("Fiscal Sponsor"), in support of the Baltimore Abortion Fund. The period of the agreement is September 1, 2022 through August 31, 2023.

AMOUNT OF MONEY AND SOURCE:

$300,000.00 - 1001-000000-1220-146500-603050

BACKGROUND/EXPLANATION:

In June 2022, Mayor Brandon M. Scott announced that the City of Baltimore would provide $300,000.00 in grants to organizations that offer abortion, abortion support services, and family planning services. This is a meaningful step toward maintaining Baltimore City's status as a place where residents and visitors can obtain safe, legal abortion services.

This announcement comes after the U.S. Supreme Court overturned Roe v. Wade on June 24, 2022. Although Maryland's strong pro-choice legislation is not expected to change, the city is preparing to expand service capacity to meet the needs of its residents and any care-seekers from states with anti-choice laws.

In early June 2022, the City Council passed a resolution to designate Baltimore City as an Abortion Rights Protection Jurisdiction and improve abortion care capacity in preparation for an increase in the number of out-of-state patients seeking to terminate a pregnancy.

The Sponsored Agency has proposed that the Fiscal Sponsor act as a sponsor for this project.

MBE/WBE PARTICIPATION:

MBE/WBE participation is waived.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Real Estate – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with the State of Maryland, ("State") to the use of the State Highway Administration ("SHA") of the Department of Transportation ("Lessee"), for the rental of two parcels. The first parcel is generally located under the Interstate 83 ("JFX") in the vicinity of Guilford Avenue, Center Street, Monument Street and the Fallsway. The second parcel is generally located under the JFX in the vicinity of Guilford Avenue, Eager Street, Monument Street and the Fallsway. The period of the lease is November 1, 2022 through October 31, 2023, with the option to renew for one, one- year period.

AMOUNT OF MONEY AND SOURCE:

Annual Rent	Monthly Installments
$293,894.28	$24,491.19

BACKGROUND/EXPLANATION:

The two parcels are being used as a surface parking lot with 471 spaces from Monday through Friday from 7:00 a.m. to 7:00 p.m. to accommodate the employees, guests and invitees of the SHA. The Lessor, its employees, agents and contractors will have a right of access to the demised premises for the purpose of construction, inspection, maintenance, repair and/or reconstruction of the JFX.

The State accepts the property in its "as is" condition. If during the term of this Lease, or any renewal, the parcels lose their exemption from applicable taxation, the State agrees that it will not pay applicable taxes and impositions when due. No improvements other than those related to a paved parking lot will be made without the Lessor's prior written approval.

The State must maintain the parcels, including piers, columns, utilities and sidewalks in first class condition.

The Space Utilization Committee approved this Lease Agreement on May 27, 2022.

Department of Real Estate – cont'd

AFFECTED COUNCIL DISTRICT: 12

EMPLOY BALTIMORE: N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Real Estate – 3rd Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a 3rd Amendment to Lease Agreement between BAC GC Baltimore Street LLC, as successor in interest to FSP East Baltimore Street, LLC, Landlord, and Mayor and City Council of Baltimore, on behalf of the Office of the State's Attorney for Baltimore City (SAO), Tenant, for the rental of a portion of the property known as 120 E Baltimore Street, consisting of 65,328 square feet on the 8th, 9th, 10th floors of the building along with 1,297 square feet of storage space on the lower level of the building. The period of the Lease is April 20, 2022 through March 31, 2033.

AMOUNT OF MONEY AND SOURCE:

With respect to Premises:

LEASE YEAR	ANNUAL RENT	MONTHLY RENT
April 20, 2022-March 31,2023	$1,306,560.00	$108,880.00
April 1, 2023-March 31, 2024	$1,345,756.00	$112,146.40
April 1, 2024-March 31, 2025	$1,386,260.16	$115,521.68
April 1, 2025-March 31, 2026	$1,428,070.08	$119,005.84
April 1, 2026-March 31, 2027	$1,471,186.56	$122,598.88
April 1, 2027-March 31, 2028	$1,515,509.60	$126,300.80
April 1, 2028-March 31, 2029	$1,561,339.20	$130,111.60
April 1, 2029-March 31, 2030	$1,608,375.36	$134,031.28
April 1, 2030-March 31, 2031	$1,656,718.08	$138,059.84
April 1, 2031-March 31, 2032	$1,706,367.36	$142,197.28
April 1, 2032-March 31, 2023	$1,757,323.20	$146,443.60

Funds are available in Account Number: 1001-000000-1151-117900-603013.

With respect to Storage Premises:

LEASE YEAR	ANNUAL RENT	MONTHLY RENT
April 20, 2022-March 31, 2023	$12,970.00	$1,080.83
April 1, 2023-March 31, 2024	$13,618.50	$1,134.88
April 1, 2024-March 31, 2025	$14,267.00	$1,188.92
April 1, 2025-March 31, 2026	$14,915.50	$1,242.96
April 1, 2026-March 31, 2027	$15,564.00	$1,297.00
April 1, 2027-March 31, 2028	$16,212,50	$1,351.04
April 1, 2028-March 31, 2029	$16,861.00	$1,405.08

Department of Real Estate – cont'd

LEASE YEAR	ANNUAL RENT	MONTHLY RENT
April 1, 2029-March 31, 2030	$17,509.50	$1,459.13
April 1, 2030-March 31, 2031	$18,158.00	$1,513.17
April 1, 2031-March 31, 2032	$18,806.50	$1,567.21
April 1, 2032-March 31, 2033	$19,455.00	$1,621.25

Funds are available in Account Number: 1001-000000-1151-117900-603013.

BACKGROUND/EXPLANATION:

The leased Premises shall be used for administrative offices and storage space for the SAO. The Original Lease Agreement was approved by the Board on October 12, 2012, amended on October 8, 2014 and amended again on April 20, 2022. The Original Lease was for 10 years, from April 1, 2013 to March 31, 2023. The 2nd Amendment provided that the current term expired on March 31, 2023 and was extended until March 31, 2033 which was 10 years from the scheduled expiration. Since the rent was anticipated to have commenced on or about March 1, 2022, but approval was not received until April 20, 2022, the 3rd Amendment to Lease Agreement has been created to specify the date when the new rent schedule commenced and to insert the specific dates for each of the rental increases in rental payments.

All other provisions, conditions and terms of the Original Lease Agreement will remain in full force and effect. The Space Utilization Committee approved this 3rd Amendment to Lease Agreement at its meeting of August 5, 2022.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: 11

(The 3rd Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Real Estate – Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to Lease Agreement with Cylburn Arboretum Friends, Inc. (Tenant) to extend the timeline for obtaining a use and occupancy certificate for the Carriage House, located on the Cylburn Arboretum property, to June 30, 2025.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City and Tenant entered into a 25-year Lease Agreement on May 31, 2019 for the 3,828 square foot Carriage House. Tenant has requested to change the non-exclusive easement described in Exhibit B-1 of the Lease Agreement to extend the timeline for a use and occupancy certificate to June 30, 2025. The amendment also includes a one-year COVID related extension to obtain a use and occupancy permit, an enlarged easement area to reflect updated plans, and the right for Tenant to construct a road in a designated area.

MBE/WBE PARTICIPATION:

N/A

COUNCIL DISTRICT: 6

(The Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Real Estate – Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Farm Alliance of Baltimore, Inc., (FAB), Tenant, for the rental of a portion of the property located at 4501 Farring Court, a/k/a Farring Baybrook Park. The period of the agreement is effective upon Board approval for five years. Tenant will have the option to renew for two additional five-year terms.

AMOUNT OF MONEY AND SOURCE:

The annual rent will be $1.00, if demanded.

BACKGROUND/EXPLANATION:

The City owns the property known as Farring Baybrook Park, where FAB will lease a six acre portion, more or less, along the 3900 Block of West Bay Avenue. FAB is a membership organization of urban farms, neighborhood growers, and friends that uses farming practices to enhance environmental quality and the health and quality of life for farmers and communities. FAB will operate a demonstration urban farm on the leased premises for educational purposes and workforce development opportunities.

On July 13, 2021, FAB entered into a Right of Entry (ROE) for a period of one year. The ROE granted FAB permission to develop and temporarily operate a demonstration urban farm on a portion of Farring Baybrook Park. On July 13, 2022 the parties agreed to extend the term of the ROE for a period of two months, through September 13, 2022.

The Lease Agreement was approved by the Space Utilization Committee on August 19, 2022.

MBE/WBE PARTICIPATION: N/A

AFFECTED COUNCIL DISTRICT: 10

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

INFORMAL AWARDS

* * * * * * * *

The Board is requested to approve

the Renewals, Increases to Contracts,

Sole Source, Selected Source and Extensions

listed on the following pages:

94 - 103

The Board is also requested to approve and authorize

execution of the Agreements as to form and legal

sufficiency.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement

1. The Board is requested to approve the final renewal for **Contract 06000 – Printing and Graphic Services,** between the Baltimore City School Commissioners and The Mayor and City Council of Baltimore. Period covered is date of board approval through August 30, 2023, with no renewal options remaining.

AMOUNT OF MONEY AND SOURCE FUNDS:

No Funds Requested (Revenue Generating) Account No.: Various

BACKGROUND/EXPLANATION:

On June 27, 2018, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the final, one-year renewal option which includes updated pricing via amendment.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirements, be it more or less.

P.O. No.: N/A - Bureau of Procurement – Digital Documentation Division

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on June 27, 2018	$0.00
2. 1st Renewal and Amendment approved by the Board on June 9, 2021	$0.00
3. 2nd and Final Renewal pending Board approval	$0.00
Total pending contract amount	$0.00

MBE/WBE PARTICIPATION:

Not applicable.

EMPLOY BALTIMORE:

Not applicable

LIVING WAGE:

Applicable

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

2. The Board is requested to approve an increase of **Contract Number B50003294 - Customer Information Systems (CIS) UMAX** with Itineris NA, Inc., at P.O. Box 680451, Marietta, GA 30068. Contract expires on the latter of October 31, 2024 or ten years after System Acceptance.

AMOUNT OF MONEY AND SOURCE FUNDS:

$15,000,000.00 Account No.: Various

BACKGROUND/EXPLANATION:

On October 29, 2014, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Vendor has implemented the new water billing Customer Information System (CIS), UMAX.

The increase will help the Department of Public Works to ensure continuity of service and pay for several vital initiatives:

- Transitioning Baltimore County to UMAX
- Upgrading to the cloud-based UMAX 365
- Business Assurance Operations Improvement Projects)
- Software license fees for 27 months
- Ad-Hoc Projects, Training, Testing, Software Maintenance and Support, and Contingency.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P529219 - Agency: Department of Public Works

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on October 29, 2014	$ 8,404,016.00
2. 1st Amendment approved by the Board on March 30, 2016	$ 2,337,849.36

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

3. 2nd Amendment approved by the Board on October 5, 2016	$ 6,023,756.25
4. Increase approved by the Board on July 11, 2018	$ 5,381,922.78
5. Increase approved by the Board on August 20, 2020	$ 4,455,893.50
6. Increase pending Board approval	$15,000,000.00
Total Contract Value	$41,603,437.89

MBE/WBE PARTICIPATION:

On May 20, 2014, MWBOO set goals of 4% MBE and 2% WBE. Itineris NA, Inc. was found Non-Compliant with a conciliation recommendation from MWBOO to ensure MBE/WBE utilization on August 2, 2022. During this review period (June 13, 2020 through July 15, 2022), Itineris also exceeded the WBE goal by over 8%, but failed to utilize the MBE, Full Circle Solutions. Since Itineris NA, Inc. fulfilled the MBE percentage during the previous review period, they have decided to replace Full Circle with MindPros, Inc. to fulfill the MBE goal moving forward. Itineris participated in a conciliation meeting for contract with the MWBOO office on August 3, 2022.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

3. The Board is requested to approve an increase of **Contract Number 06000 – Biomonitoring Toxicity Testing** with EA Engineering, Science, and Technology, Inc., at 225 Schilling Circle, Suite 400, Hunt Valley, MD 21031.

AMOUNT OF MONEY AND SOURCE FUNDS:

$11,600.00 - Account No.: Various

BACKGROUND/EXPLANATION:

On June 22, 2020, the CPA approved an initial award with subsequent actions as

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

shown in the Contract Value Summary below. The Board is requested to approve an increase of the award to pay for all services received for quarterly toxicity testing at the Back-River Wastewater treatment plant.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P551640 - Agency: Department of Public Works

CONTRACT VALUE SUMMARY:

1. Initial award approved by the CPA on June 22, 2020	$ 15,600.00
2. 1st Increase pending Board approval	$ 11,600.00
Total contract Value	$ 27,200.00

MBE/WBE PARTICIPATION:

Not applicable. Initial contract value was less than the MWBOO requirement of $50,000.00.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

4. The Board is requested to approve the increase of **Contract Number B50006011 – Waste Water Clarifier Cleaning Services for the Back River Wastewater** with Synagro Central, LLC., at 435 Williams Court, Suite 100, Baltimore, MD 21014. The contract period is through July 25, 2023.

AMOUNT OF MONEY AND SOURCE FUNDS:

$662,000.00 - Account No.: Various

BACKGROUND/EXPLANATION:

On February 3, 2021, the Board approved the initial award with the subsequent

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

actions as shown in the Contract Value Summary below. This increase is requested to allow for the completion of this vital project to the Back River Water Treatment Plant Facility.

P.O. Numbers: P553658 - Agency: Dept. of Public Works

CONTRACT VALUE SUMMARY:

1.Initial award approved by the Board on February 3, 2021	$1,173,100.00
2.Extension approved by the Board on June 9,2021	$ 0.00
3.Increase approved by the Board on November 3, 2021	$ 200,000.00
4.Extension approved by the Board on February l6, 2022	$ 0.00
5.Increase pending Board approval	$ 662,000.00
Total contract value	$2,035,100.00

MBE/WBE PARTICIPATION:

On September 27, 2020, MWBOO determined no goals would be set because of no opportunity to segment the contract. A waiver was granted.

EMPLOY BALTIMORE:

Not Applicable.

LIVING WAGE:

Not applicable.

5. The Board is requested to approve an award to **Contract 08000 - EMD Millipore Sigma Corporation** at 290 Billercia Rd MA 01821 for the replacement of the MILLI-Q 7010 water Purification system for the type 2 Deionized and type 1 Ultra-Pure water system. This is a one-time procurement. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE FUNDS:

$30,686.10 - Account No.: 2070-000000-5501-396630-606007

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The vendor is the manufacturer's sole authorized source of these products which must be compatible with currently installed equipment at the Department of Public Works. This request is to purchase purification equipment for the water system.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: R897052 - Agency: Department of Public Works

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable.

6. The Board is requested to approve an award of **Contract Number 06000 – Provide and Deliver Liquid Propane** to Thompson Gas Company LLC located at 6708 Old National Pike, Boonsboro, Maryland 21713. Period covered is September 24, 2022 through March 30, 2023.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

AMOUNT OF MONEY AND SOURCE FUNDS:

$200,000.00 - Account: Various

BACKGROUND/EXPLANATION:

The current vendor, HJ Poist Gas Company, has ceased servicing the City due to invoicing issues. A Notice to Cure was sent to the vendor on May 20, 2022. This contract is of such a nature that the City cannot have an interruption in service. Therefore, award is recommended to Thompson Gas Company while outstanding invoices have been reconciled.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

Req. No.: TBD - Agency: Citywide

MBE/WBE PARTICIPATION:

On August 19, 2022, it was determined that no goals would be set because of no opportunity to segment the contract.

EMPLOY BALTIMORE:

Applicable.

LIVING WAGE:

Not applicable

7. The Board is requested to approve an extension and increase of **Contract Number 06000 – Affordable Care Act (ACA) Compliance and IRS Reporting** with Tango Health, Inc. at 9430 Research Boulevard, Suite IV-200, Austin, TX 78759. Period covered is September 1, 2022 through August 31, 2023.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

AMOUNT OF MONEY AND SOURCE FUNDS:

$175,000.00 - Account No.: Various

BACKGROUND/EXPLANATION:

On August 26, 2015, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The requested action is to allow the contractor the processing and transition of file health plans data (Form 1094-C) on behalf of City of Baltimore to IRS by March 31, 2023. The solicitation B50006267, resulted in pricing from the lowest responsible and responsive bidder being beyond the departmental budget, this will be re-advertised and awarded mid-year 2023.

The Patient Protection and Affordable Care Act ("ACA", P.L. 111-148, as amended) is a Federal law that requires the City to offer health and prescription drug coverage to its full-time eligible ("FTE") employees. The vendor provides services to ensure the City's continued compliance with the ACA through monitoring of the City's approximately 15,000 employees, ongoing determinations regarding employee eligibility in accordance with the evolving ACA legal landscape, and preparation of required and necessary IRS reports consistent with current and future regulatory requirements.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P532543 - Agency: Department of Human Resources

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on August 26, 2015	$ 275,000.00
2. 1st Renewal approved by the Board on August 24, 2016	$ 230,000.00
3. 2nd Renewal approved by the Board on August 23, 2017	$ 245,000.00
4. 3rd Renewal approved by the Board on August 29, 2018	$ 230,000.00
5. 4th Renewal approved by the Board on July 10, 2019	$ 230,000.00

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

6. 5th Renewal approved by the Board on August 5, 2020	$ 230,000.00
7. Extension approved by the Board on September 29, 2021	$ 0.00
8. Extension approved by the Board on December 8, 2021	$ 100,000.00
9. Extension pending Board approval	$ 175,000.00
Total Contract Value	$ 1,715,000.00

MBE/WBE PARTICIPATION:

On August 3, 2015, MWBOO granted a waiver because of no opportunity to segment the contract. The software is hosted by the vendor Tango Health, and all data transmission is done remotely.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable

8. The Board is requested to approve a ratification and extension of **Contract Number 06000 – Online Auction Services** with Copart, Inc. at 14185 Dallas Parkway, Suite 30, Dallas, TX 75254. Ratification period is August 15, 2021 through September 6, 2022. The renewal period is September 7, 2022 through December 31, 2022. This request meets the condition that there is no advantage in seeking competitive responses.

AMOUNT OF MONEY AND SOURCE FUNDS:

Revenue Generating Account No.: Various

BACKGROUND/EXPLANATION OR STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On September 26, 2018 the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to ratify and extend the contract allowing the Vendor to continue providing online vehicle auction services until a new contract is in place.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

Bureau of Procurement – cont'd

The above amount is the City's estimated requirement; however, the Vendor shall supply the City's entire requirement, be it more or less.

P.O. No.: P548459 - Agency: Procurement, DGS, DOT

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on September 26, 2018	$0.00
2. Ratification and Extension pending Board approval	$0.00
Total Contract Value	$0.00

MBE/WBE PARTICIPATION:

On August 28, 2018, MWBOO set goals of 2% MBE and 2% WBE. Copart, Inc. was found compliant on July 27, 2022.

EMPLOY BALTIMORE:

Not applicable.

LIVING WAGE:

Not applicable

Parking Authority of Baltimore City – Seventh Amendment to Parking Facility Operations and Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the Seventh Amendment to Parking Facility Operations and Management Agreement with Impark/Danas, LLC. The period of the agreement is November 1, 2021 through October 31, 2022.

AMOUNT OF MONEY AND SOURCE:

Amount	Account Number	
$ 492,034.00	2075-000000-2321-407600-603016	Maintenance and Repair
$ 3,600.00	2075-000000-2321-407600-603026	Management Fee
$ 62,400.00	2075-000000-2321-407600-603038	Security
$ 558,034.00	Total	

BACKGROUND/EXPLANATION:

On July 24, 2013, the Board of Estimates approved a Parking Facility Operations and Management Agreement between the Parking Authority (PABC) and Impark/Danas, LLC (the Original Agreement). The Original Agreement had a one year term (August 1, 2013 to July 31, 2014) with a one year renewal option that was properly exercised and extended the term through July 31, 2015. The Original Agreement has been amended six times previously to extend the term, with approval from the Board of Estimates.

Date of BOE Approval	Amendment #	Period of Extended Term
November 4, 2015	Amendment 1	August 1, 2015 to July 31, 2016
July 27, 2016	Amendment 2	August 1, 2016 to July 31, 2017
July 26, 2017	Amendment 3	August 1, 2017 to July 31, 2018
August 8, 2018	Amendment 4	August 1, 2018 to July 31, 2019
July 31, 2019	Amendment 5	August 1, 2019 to October 31, 2020
December 23, 2020	Amendment 6	November 1, 2020 to October 31, 2021

The Fourth Amendment also removed the Marriott and Redwood Garages from the Original Agreement to enable the lease of those two garages to MEDCO. The Fifth Amendment also recognized the removal of the Arena Garage from the Agreement.

PABC – cont'd

Under the Original Agreement, compensation to Impark was based on a monthly base management fee with reimbursement for approved operating expenses at the parking facilities. This Seventh Amendment requires additional funding to pay for operating expenses and to compensate Impark during the extended term upon the original compensation structure. The total expenditure pursuant to the Agreement with prior amendments is as follows:

Original + 6 Amendments		Account Number	
$3,596,749.00		2075-000000-2321-407600-603016	Maint. & Repair
$ 26,100.00		2075-000000-2321-407600-603026	Mgmt. Fee
$ 560,160.00		2075-000000-2321-407600-603038	Security
$4,183,009.00	**Total**		

When PABC initially requested execution of this Seventh Amendment by Impark, they delayed their response for several months, then requested the inclusion of a new limitation of liability. The Parking Authority (PABC) would not include the limitation of liability, nor would the Office of Risk Management support the inclusion. Impark has continued to operate the garage with the understanding that PABC would seek a new operator of the garage that would not request the limitation of liability. Impark recently signed this amendment without the limitation of liability to allow for Board of Estimates approval and payment for services provided. PABC has found an interim operator of the facility that will be taking over operations.

Therefore, the Parking Authority requests ratification from The Board of Estimates of this Seventh Amendment to extend the term of Agreement for twelve months to allow the Parking Authority to pay Impark for services provided.

MBE/WBE PARTICIPATION:

	Committed	Performed:	
MBE: Coleman Security Contractors, LLC	27%	$0.00 (0%)	
WBE: RLB Contract Services, LLC		$ 2,640.00	(4.28%)
AJ Stationers, Inc.		$ 848.00	(1.38%)
Jan Ferguson, Inc.		$44,785.00	(5.42%)
	10%	**$49,538.00**	**(80.40%)**

PABC – cont'd

Prime Contractor is non-compliant with the MBE goals. The Prime has usually met and exceeded the MBE/WBE goals. The Prime mentioned that non-compliance was due to efforts to reduce expenses during the COVID-19 pandemic. The Prime has represented that they will be get back on track with the MBE goals during this extension.

COUNCIL DISTRICT: 12

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWD AND HAD NO OBJECTION.

(The Seventh Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Easement - Woodland Gardens I & II (1)

ACTION REQUESTED OF B/E:

The Board is requested to approve the Declaration of Easement Agreement for Woodland Gardens I, II (WG I and WG II). (Final Subdivision Plan entitled "Woodland Gardens I & II," which plat is recorded among the Land Records of Baltimore City, Maryland in Plat Pocket Folder MB 4403.)

AMOUNT AND SOURCE OF FUNDS:

$0.00

BACKGROUND/EXPLANATION:

The WG I Property and the WG II Property are subject to that certain Land Disposition Agreement dated May 1, 2019 by and between the Mayor and City Council of Baltimore, Comprehensive Housing Assistance, Inc. (the "**Sponsor**"), a Maryland non-profit corporation and the sponsor of both the WG I Purchaser and the WG II Owner, and certain other parties, as amended by that certain Amendment to Land Disposition Agreement dated April 15, 2020, as modified by a Partial Assignment and Assumption of Land Disposition Agreement dated January 20, 2021 by and between the Sponsor and the WG II Owner, which assigned a portion of the agreement to the WG II Owner, and as further amended by that certain Second Amendment to Land Disposition Agreement dated December 8, 2021, by and between the City and the Sponsor (as amended and assigned, the "Land Disposition Agreement").

WG I Owner does hereby establish for the benefit of the WG II Owner and as an appurtenance to the WG II Property, and for the benefit of the WG II Project, a perpetual, non-exclusive easement over and across, through and under the portion of the WG I Property for water facilities and all rights and privileges which are or may be necessary or convenient for the full use and enjoyment of such easement, including, without limitation, the right of WG II Owner, its agents and contractors, to service, maintain, repair, and replace the water facilities and any other fixtures and/or equipment related thereto within the WG I Water Easement Area.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE: N/A

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 6

(The Declaration of Easement Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Grant – CDBG – BOPA (2)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the CDBG-47 Grant Agreement with Baltimore Office of Promotion and the Arts/ Baltimore Arts in Education Program. The period of the agreement is January 1, 2022 through December 31, 2022.

AMOUNT AND SOURCE OF FUNDS:

$60,000.00 CDBG47 Account: 2089-208922-5930-818226-607001

BACKGROUND/EXPLANATION:

This agreement is between the City of Baltimore, Department of Housing and Community Development and Baltimore Office of Promotions and the Arts. The Baltimore Arts in Education Program will provide partner organizations funding to support their arts programs which will provide quality arts instruction to children in their neighborhood during out of school hours and summer. The goal of this transaction is to provide funding to five neighborhood based organizations to provide free art instruction to youth ages 3 to 21 in workshops in areas such as visual literacy and performing arts to 750 low-to-moderate income children.

The grant agreement is late due to subrecipient and administrative delays.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WIAVER ON FEBRUARY 6, 2022.

COUNCIL DISTRICT: Citywide

EMPLOY BALTIMORE: Applicable

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The GDBG-47 Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Grant – CDBG – Creative Alliance (3)

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of a CDBG-47 Grant Agreement with Creative Alliance, Inc. The period of the agreement was September 1, 2021 through August 31, 2022.

AMOUNT AND SOURCE OF FUNDS:

$20,000.00 - 2089-208922-5930-818226-607001
$60,000.00 - 2089-208922-5930-818230-607001
$80,000.00

BACKGROUND/EXPLANATION:

The subgrantee provided, presented, and promoted the arts and humanities through a membership organization of artist, art supporters, writers, scholars, and businesses.

The grant agreement is late due to subrecipient and administrative delays.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2022.

COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The CDBG-47 Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Grant – CDBG – Greater Baybrook Alliance (4)

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of a CDBG-47 Grant Agreement with Greater Baybrook Alliance, Inc. (GBA). The period of the agreement was July 1, 2021 through June 30, 2022.

AMOUNT AND SOURCE OF FUNDS:

$20,000.00 - 2089-208922-5930-237083-607001
$20,000.00 - 2089-208922-5930-239081-607001
$20,000.00 - 2089-208922-5930-818283-607001
$25,000.00 - 2089-208922-5930-818209-607001
$85,000.00

BACKGROUND/EXPLANATION:

Pursuant to guidance from the U.S. Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. Under the terms of this Agreement, CDBG funds will be used to subsidize GBA's operating expenses. Subgrantee operates a community development organization which provide a Baybrook beautification and Community Spruce Up programs which create community managed open space, spur revitalization by attracting private and public investment and partnerships to eliminate blight and improve housing and the quality of life of the communities of Brooklyn, Curtis Bay and Brooklyn Park.

The grant agreement is late due to subrecipient and administrative delays.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2022.

COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The CDBG-47 Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Grant - CDBG – Legal Aid Bureau (5)

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an Agreement with Legal Aid Bureau, Inc. The period of the Agreement is July 1, 2021 through June 30, 2022.

AMOUNT AND SOURCE OF FUNDS:

$75,000.00 – 2089-208922-5930-818229-607001

BACKGROUND/EXPLANATION:

Pursuant to guidance from the Department of Housing and Urban Development (HUD), a Ratification Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. The purpose of this agreement was to provide CDBG funding for legal services and representation to low income persons. Services were provided at various public community spaces, including Enoch Pratt Free Libraries in Baltimore City.

The grant agreement is late due to subrecipient and administrative delays.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2022.

COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The CDBG-47 Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Grant – CDBG – Maryland Volunteer Lawyers (6)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Maryland Volunteer Lawyer Service (MVLS). The period of the agreement is January 1, 2022 through December 31, 2022.

AMOUNT AND SOURCE OF FUNDS:

$50,000.00 – Account: 2089-208921-5930-818229-607001

BACKGROUND/EXPLANATION:

Pursuant to guidance from the Department of Housing and Urban Development (HUD), an Agreement must be executed for the utilization of Community Development Block Grant (CDBG) funds to support non-profit organizations. The purpose of the agreement is to provide CDBG funds to subsidize the operating costs of the Subgrantee. Subgrantee provides assistance to Baltimore households in maintaining housing stability by providing free quality legal services to low-to-moderate income residents in Baltimore City. MVLS staff and volunteer attorneys will identify homeowners who have problems with their deeds, are at risk of losing their homes or are in need of estate planning. Subgrantee shall increase the number of residents who have completed estate planning, life estate deeds, and proper estate administration will increase stability for both the individual household and the surrounding community.

The grant agreement is late due to subrecipient and administrative delays.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 6, 2022.

COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The CDBG-47 Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Property Acquisition – Donation – 1304 N Washington Street (7)

ACTION REQUESTED OF B/E:

The Board is requested to accept the Fee Simple interest in 1304 N. Washington Street (Block 1516 Lot 037) as a gift from CitiMortgage, Inc. as a contribution to the Scattered Sites Project.

AMOUNT AND SOURCE OF FUNDS:

CitiMortgage, Inc., owner of the property at 1304 N. Washington Street, agreed to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Development Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

These properties were erroneously transferred to St. Frances Academy, Inc. before a development plan was identified for the entire block. Now that a development plan has been identified, the properties need to come back to the City for consolidation with their respective development sites, before being transferred to the end developer. St. Frances Academy, Inc. has offered to donate the title to these properties to the City to facilitate the end development. With this Honorable Board's approval, the City will receive clear and marketable title to the properties, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Development Division seeks approval to acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through September 1, 2022 (date lien sheet expires), other than water bills (which must be part of the transaction) is as follows:

1304 N. Washington Street		
Real Property Tax	2022 - 2023	$23.49
Real Property Tax	2021 - 2022	$40.17
Real Property Tax	2020 – 2021	$33.72
Real Property Tax	2019 – 2020	$39.24

DHCD – cont'd

Real Property Tax	2018 – 2019	$100.94
Real Property Tax	2017 – 2018	$150.84
Real Property Tax	2016 – 2017	$167.40
Real Property Tax	2015 – 2016	$195.33
Real Property Tax	2014 – 2015	$200.52
Tax Sale Certificate #347234		$5,941.07
Misc. Bill #7597487		$332.70
Misc. Bill #7736796		$208.61
Misc. Bill #8134116		$283.27
Misc. Bill #8366601		$327.92
Misc. Bill #8958175		$280.37
Misc. Bill #9063272		$260.07
Misc. Bill #9109570		$210.40
Misc. Bill #9137266		$208.00
Misc. Bill #9319765		$237.21
Misc. Bill #9378035		$201.60
Environmental Citation #54276365		$1500.00
Total		**$10,942.87**

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 13

DHCD – Property Acquisition – Donation – 2306 E Biddle Street (8)

ACTION REQUESTED OF B/E:

The Board is requested to accept the Fee Simple interest in 2306 E. Biddle Street (Block 1536, Lot 038) as a gift from Associates Financial Services Company of Maryland, Inc.

AMOUNT AND SOURCE OF FUNDS:

Associates Financial Services Company of Maryland Inc, owner of the property located at 2306 E. Biddle Street (Block 1536 Lot 038) agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Thus, no City funds will be expended

BACKGROUND/EXPLANATION:

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. Associates Financial Services Company of Maryland Inc has offered to donate to the City, title to the property, a vacant building located at 2306 E. Biddle Street in the Broadway East Community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through July 28, 2022, other than water bills, follows**.**

Tax Sale	364922	$82,860.09
Real Property Taxes	2021-2022	$27.74
Miscellaneous	2446821	$568.15
Water		$671.99
Registration		$881.50
Total Taxes Owed:		$85,009.47

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 13

DHCD – Property Acquisition – Donation – Block 2299A Lot 035A (9)

ACTION REQUESTED OF B/E:

The Board is requested to accept the Fee Simple interest in Block – 2299A Lot – 035A as a gift from The New Cathedral Cemetery Company.

AMOUNT AND SOURCE OF FUNDS:

The New Cathedral Cemetery Company, owner of the property located at Block – 2299A Lot – 035A agrees to pay for any title work and all associated settlement costs, not to exceed $600.00 total. Thus, no City funds will be expended

BACKGROUND/EXPLANATION:

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.
The New Cathedral Cemetery Company has offered to donate to the City, title to the property, a vacant building located at (Block – 2299A Lot – 035A) in the Allendale Community. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.
DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed.

A list of open municipal liens accrued through July 20, 2022, other than water bills, follows**.**

Real Property Taxes	2021-2022	$0.00
Water Bill		$280.72
Registration		$98.00
Total Taxes Owed:		$378.72

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 9

DHCD – Property Acquisition – Option – 500 E 27th Street Ground Rent (10)

ACTION REQUESTED OF B/E:

The Board is requested to approve an option to purchase the Ground Rent interest in 500 E. 27th Street is requested. The owners is Robyn Engleman Cantor. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

AMOUNT AND SOURCE OF FUNDS:

$550.00 9910-904177-9588-900000-704040
Greenmount– Greenmount Acquisition Project

BACKGROUND/EXPLANATION:

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development or redevelopment. The Commissioner of Housing has made the required determination with regard to this property. This Department has secured appraisals, negotiated with the owner of said interest, and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be purchased by the attached Option agreement between the owner and the Mayor and City Council of Baltimore, subject to the approval of the Board of This property will be redeveloped. In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests approval to purchase the property interest by condemnation. If so, it will be necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value of this property interest is substantiated in appraisals made by independent appraisers.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 14

APPROVED FOR FUNDS BY FINANCE

(The Option to Purchase Ground Rent has been approved by the Law Department as to form and Legal Sufficiency.)

HCD – Property Acquisition – Option – 504 E 27th Street Ground Rent (11)

ACTION REQUESTED OF B/E:

The Board is requested to approve an option to purchase the Ground Rent interest in 504 E. 27th Street is requested. The owner is Mark Lapidus. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

AMOUNT AND SOURCE OF FUNDS:

$387.00 9910-904177-9588-900000-704040
Greenmount– Greenmount Acquisition Project

BACKGROUND/EXPLANATION:

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development or redevelopment. The Commissioner of Housing has made the required determination with regard to this property. This Department has secured appraisals, negotiated with the owner of said interest, and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be purchased by the attached Option agreement between the owner and the Mayor and City Council of Baltimore, subject to the approval of the Board of This property will be redeveloped. In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests approval to purchase the property interest by condemnation. If so, it will be necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value of this property interest is substantiated in appraisals made by independent appraisers.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 14

APPROVED FOR FUNDS BY FINANCE

(The Option to Purchase Ground Rent has been approved by the Law Department as to form and Legal Sufficiency.)

DHCD – Property Acquisition – Option – 505 E 27th Street Ground Rent (12)

ACTION REQUESTED OF B/E:

The Board is requested to approve an option to purchase the Ground Rent interest in 505 E. 27th Street is requested. The owners are A & L, LLC. In the event that the option agreement fails, and settlement cannot be achieved, DHCD requests Board approval to purchase the property interest by condemnation for an amount equal to or lesser than the option amount.

AMOUNT AND SOURCE OF FUNDS:

$660.00 9910-904177-9588-900000-704040
Greenmount– Greenmount Acquisition Project

BACKGROUND/EXPLANATION:

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development or redevelopment. The Commissioner of Housing has made the required determination with regard to this property. This Department has secured appraisals, negotiated with the owner of said interest, and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be purchased by the attached Option agreement between the owner and the Mayor and City Council of Baltimore, subject to the approval of the Board of This property will be redeveloped. In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests approval to purchase the property interest by condemnation. If so, it will be necessary that the City deposit with the Clerk of the Court of Baltimore City the fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. This property will be redeveloped. The fair market value of this property interest is substantiated in appraisals made by independent appraisers.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 14

APPROVED FOR FUNDS BY FINANCE

(The Option to Purchase Ground Rent has been approved by the Law Department as to form and Legal Sufficiency.)

DHCD – Property Disposition – LDA - 1223 Argyle Avenue (13)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Land Disposition Agreement for the sale of 1223 Argyle Avenue to Upton Planning Committee, Inc.

AMOUNT AND SOURCE OF FUNDS:

The City will convey all its rights, title, and interest in the property as described in Schedule A of the Land Disposition Agreement for a total sales price of $49,000.00, to be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through public State sources.

BACKGROUND/EXPLANATION:

Upton Planning Committee, Inc. has partnered with MICA's Maryland State supported Natural Dye Initiative. The goal is to acquire, renovate and maintain 1223 Argyle Avenue to use as the home base for this education, training and production initiative. The overall aim of the Natural Dye Initiative is to develop an ecosystem that establishes Baltimore as a natural dye center, with lucrative and sustainable jobs and businesses, while honoring and reestablishing the roles that African Americans have previously led in its historical and cultural practice. The scale up and scale out of the accumulated knowledge is concentrated with underserved Baltimore residents and community partners.

City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

In accordance with the City's Appraisal Policy, an appraisal was completed and determined the value of the property to be $90,000.00.

The property will sell for less than the appraisal value which will serve as the City's contribution to the project and will serve a specific benefit to the immediate community; help to eliminate blight, and return the property to productive use.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 11

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Property Disposition – LDA – 1420 N Rosedale Street (14)

ACTION REQUESTED OF B/E:

The Board is requested to approve the Land Disposition Agreement for the sale of 1420 N Rosedale Street to AB Builders, LLC.

AMOUNT AND SOURCE OF FUNDS:

$8,000.00 Purchase Price

BACKGROUND/EXPLANATION:

The Land Disposition Agreement is for the sale of 1420 N Rosedale Street to AB Builders, LLC who will rehabilitate the property as a single-family home. The purchase price and improvements to the site will be financed through private sources. The provisions of Article II, Section 15 of the Charter, Article 13 of the Baltimore City Code which established the Department of Housing and Community Development, and Article 28, Section 8-3 of the Baltimore City Code, authorize the City to sell these properties.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE:

In accordance with the City's appraisal policy, a waiver valuation was prepared which determined the value of this property to be $15,875.00. This property will be sold for $8,000.00, which is less than the waiver value, because the poor condition requires extensive and immediate remediation. The sale and renovation will be a specific benefit to the community, eliminate blight, and return a vacant building to the tax rolls.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 9

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Property Disposition – LDA - 3414 Virginia Avenue (15)

ACTION REQUESTED OF B/E:

The Board is requested to approve the Land Disposition Agreement for the sale of 3414 Virginia Avenue to Firm Foundation MD LLC.

AMOUNT AND SOURCE OF FUNDS:

$10,000.00 Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in all properties as described in Schedule A of the Land Disposition Agreement for a total sales price of $10,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

Firm Foundation MD LLC proposes to purchase and rehab and sell property described in Schedule A to a homeowner. The rehab will consist of both interior and exterior improvements.

City is authorized to dispose of the Property by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:

In accordance with the City's Appraisal Policy, a waiver valuation was prepared and determined the property value was $15,700.00.

The property will sell for less than the waiver value to serve a specific benefit to the immediate community; help to eliminate blight and return the property to the City's tax rolls.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 6

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Property Disposition – LDA - 3716, 3718, 3720, & 3724 Reisterstown Road and 4805 Cordelia Avenue (16)

ACTION REQUESTED OF B/E:

The Board is requested to approve the Land Disposition Agreement for the sale of 3716, 3718, 3720, & 3724 Reisterstown Road and 4805 Cordelia Avenue to The Agency Real Estate Development, LLC.

AMOUNT AND SOURCE OF FUNDS:

$20,000.00 Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in all properties as described in Schedule A of the Land Disposition Agreement for a total sales price of $20,000.00 which will be paid to the City of Baltimore at the time of settlement. The purchase price and improvements to the site will be funded through private sources.

The Agency Real Estate Development, LLC proposes to purchase, rehab and sell 3724 Reisterstown Road and 4805 Cordelia Avenue. The rehab will consist of both interior and exterior improvements. It also proposes to purchase for new construction and resale the vacant lots at 3716, 3718, and 3720 Reisterstown Road.

The City is authorized to dispose of the Properties by virtue of Article II, Section 15 of the Baltimore City Charter. Authority specific to the properties subject to this Land Disposition Agreement is provided in Schedule A.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION VALUE:

In accordance with the City's Appraisal Policy, a waiver valuation was prepared and determined the property value for 3724 Reisterstown Road was $18,853.00 and the property value for 4805 Cordelia Avenue was $15,500.00.

The properties at 3724 Reisterstown Road and 4805 Cordelia Avenue are being sold for a reduced negotiated price because of the following reasons:

1. The renovations will be to the specific benefit of the immediate community.
2. This transaction will eliminate blight from the blocks, and thus eliminate blight from the neighborhoods.
3. This sale and renovations will return currently vacant buildings to the tax rolls with occupied, renovated homes.

DHCD – cont'd

3724 Reisterstown Road is being sold for $9,250.00. 4805 Cordelia Avenue is being sold for $7,750.00.

Pursuant to Baltimore City's Appraisal policy, "unimproved real property with an assessed value of $2,500.00 or less will not require an appraisal." 3716, 3718, & 3720 Reisterstown Road are vacant lots assessed for $1,000.00 each and are being sold at the assessed values.

MBE/WBE PARTICIPATION: N/A

COUNCIL DISTRICT: 6

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

DHCD – Grant – AHTF – Charm City Land Trust

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with Charm City Land Trust, Inc. The term of the Agreement is effective upon Board approval through September 6, 2024.

AMOUNT AND SOURCE OF FUNDS:

$750,000.00 – 9910-906572-9588

BACKGROUND/EXPLANATION:

On April 1, 2021, Baltimore City Department of Housing and Community Development awarded and committed $750,000.00 to Charm City Land Trust, Inc. by way of a grant for the renovation of six properties in the McElderry Park Community that have been designated for permanently affordable housing in Baltimore City. These units are to be inhabited by citizens of Baltimore City at and below 50% of the Area Median Income ("AMI") in an effort to create permanently affordable housing in Baltimore City under the affordable housing trust fund.

In order to fully implement the permanently affordable housing, the City is working with Charm City Land Trust, Inc. to support this project. The work being performed under the commitment includes acquisition and construction.

This award is also contingent upon a signed and recorded "Declaration of Restrictive Covenants" form which has been included in this submission. This "Declaration of Restrictive Covenants" places a restriction on the use and sale of the land in order to enforce the goals of the Affordable Housing Trust Fund's purpose to create affordable housing for citizens of Baltimore city.

The Grantee may submit a written request to DHCD asking for a one-year extension to the term of this Agreement and/or a budget reallocation not to exceed 20 percent of the Grant Funds.

The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to DHCD at least thirty (30) days prior to the

DHCD – cont'd

Termination Date. The request must include all required documentation to justify the need for an extension. The Housing Commissioner or their designee will approve or deny the request in writing.

MBE/WBE PARTICIPATION:

Grantee has signed a Commitment to Comply.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES **9/7/2022**

DHCD - Transfer of Funds – Capital

ACTION REQUESTED OF B/E:

The Board is requested to approve a Capital Budget Appropriation Transfer.

AMOUNT AND SOURCE OF FUNDS:

$750,000.00 - 3RD Affordable Housing Loan

FROM ACCOUNT:

9910-905226-9588	New Affordable Housing Fund	($750,000.00)

TO ACCOUNT:

9910-906572-9588	AHTF_C_2 Charm City Comm Land Trust	$750,000.00

BACKGROUND/EXPLANATION:

This transfer will fund the grant awarded to Charm City Community Land Trust.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Comprehensive Housing Assistance, Inc. (CHAI) for the installation and maintenance of planters, paint, signage, landscaping, and other barriers or artistic elements. The period of the MOU is effective upon Board approval for five years with an option to renew for two years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of this MOU is to establish a framework for the Organization to purchase and install the Placemaking Elements at the locations shown in the submission (5500 Park Heights Avenue), all at its sole cost and subsequently for the Organization to perform ongoing maintenance of the Placemaking Elements during the term of this MOU. The Placemaking Elements shall be owned solely by the City and nothing in this MOU shall confer upon the Organization any right, title or interest in the Placemaking Elements other than as expressly provided in this MOU.

MBE/WBE PARTICIPATION:

Not applicable: The Organization is paying for all costs.

AFFECTED COUNCIL DISTRICT: 5

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The MOU has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Developer's Agreement No. 1427F

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1427F with UA Port Covington Holdings, LLC and Under Armour, Inc. The period of the agreement is effective upon Board approval and ends upon final acceptance by the City.

AMOUNT OF MONEY AND SOURCE:

A Letter of Credit in the amount of $115,626.00 has been issued to Under Armour, Inc., who assumes 100% of the financial responsibility.

BACKGROUND/EXPLANATION:

UA Port Covington Holdings, LLC and Under Armour, Inc., would like to construct new 10" water service, Streetscape and Street Lighting to its property located at 2601 Port Covington Drive. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply.

AFFECTED COUNCIL DISTRICT: 1

(The Developer's Agreement No. 1427 has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Department of Transportation in connection with the Maryland Kim Lamphier Bikeways Network Program. The period of the Agreement is effective upon Board approval and will terminate when all payments of the Grant have been made or on December 31, 2024, whichever is sooner.

AMOUNT OF MONEY AND SOURCE:

$326,000.00 - 9950-939019-9508-000000-490358 - State
$ 81,500.00 - 9950-939019-9508-000000-490352 -GF(HUR)
$407,500.00

BACKGROUND/EXPLANATION:

The Maryland Department of Transportation has granted $326,000.00 to the Department of Transportation (MDOT) for the Baltimore City-Rapid Enhancement Plan, a construction project described as addressing critical gaps in the citywide bicycle network. The Department of Transportation has committed a matching fund contribution of $81,500.00.

The project's scope of work will include, but is not limited to: the construction of low-stress bicycle facilities in the City of Baltimore's bicycle network; providing opportunities for community input on recommendations; submitting draft plans to MDOT Kim Lamphier Bikeways Network Program for review and comment prior to finalizing plans and construction; preparation of quarterly status reports and final report, as requested by the Department; and monitoring and supervising the compliance with all provisions in this Agreement.

All work on the Project that is reimbursable under this Grant must be completed and all invoices/requests for reimbursement must be submitted by the Grantee before the grant termination date. Any invoices/requests for reimbursement submitted after the grant termination date will be identified as a disallowed cost and not processed for payment by MDOT. At its discretion, the Department may elect to extend the term of the Grant by up to six months, upon written notice by MDOT.

Department of Transportation – cont'd

MBE/WBE PARTICIPATION:

As this Grant Agreement is to establish the framework for roles and responsibilities for the subject project, the future procurement as a result of the outlined funding above will be considered for minority participation.

The item is late due to an administrative issue.

AFFECTED COUNCIL DISTRICT: Citywide

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION	APPLICANT	PRIVILEGE SIZE
400 W. Lexington Street	Sewall Development	Single Face Electric Sign 16 sq. ft.
520 W. Lexington Street	Sewall Development	(2) Double Face Signs @ 16 sq. ft. ea.

AMOUNT OF MONEY AND SOURCE:

$1,008.00 Flat Charge

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION	APPLICANT	PRIVILEGE SIZE
2230 Aiken Street	Bryan Parker	Egress Stairway 12'6" x 3'

AMOUNT OF MONEY AND SOURCE:

$234.40 Annual Charge

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION	APPLICANT	PRIVILEGE SIZE
1103 N. Washington Street	1103 North Washington Street, LLC	ADA Ramp ,21' x 6.67'

AMOUNT OF MONEY AND SOURCE:

$70.30 Flat Charge

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

Department of Transportation – Minor Privilege Application

ACTION REQUESTED OF B/E:

The Board is requested to approve a Minor Privilege application. The application is in order as to the Minor Privilege Regulations as stipulated under Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the BOE on January 21, 2015 and amended November 9, 2016 and current regulations under Article 32 of the Baltimore City Code

LOCATION	APPLICANT	PRIVILEGE SIZE
506 N. Howard Street	300-304 W. Franklin, LLC For Mayor & City Council	(3) Awnings (2) @ 63 sq. ft. (1) @ 126 sq. ft.

AMOUNT OF MONEY AND SOURCE:

$1,587.40 Flat Charge

MBE/WBE PARTICIPATION:

Irrespective to Article 5, Subtitle 28-4, this item is not the result of City procurement and the above-named entity is responsible for all cost, MWDBE goals do not apply

AFFECTED COUNCIL DISTRICT: 11

Department of Transportation – Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Dahong Shuxing, LLC. The period of the agreement is effective upon Board of Estimates approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

$35,361.77 - 9950-909095-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for Ashland Madison East at 1915-1917 Ashland Avenue, constructing a Multi-Family residential building (128 units,111,936 SF) and retail (1,200 SF) with a total of 112,056 SF. The Developer agrees to make a one-time contribution in the amount of $35,361.77 to fund the City's multimodal transportation improvements in the Development vicinity to the extent practicable.

MBE/WBE PARTICIPATION:

Not Applicable: The Developer is paying for all costs.

AFFECTED COUNCIL DISTRICT: 13

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with 300-304 W. Franklin, LLC. The period of the agreement is effective upon Board of Estimates approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

$45,189.02 - 9950-906082-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work for 500-506 N. Howard Street, a mixed-use residential (92 units, 98,000 square feet)/ retail (5,000 square feet) building with a total of 103,000 square feet. The Developer agrees to make a one-time contribution in the amount of $45,189.02 to fund the City's multimodal transportation improvements in the Development vicinity to the extent practicable.

MBE/WBE PARTICIPATION:

Not Applicable: The Developer is paying for all costs.

AFFECTED COUNCIL DISTRICT: 11

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 20 to Whitman, Requardt & Associates, LLP. under Project No. 1208, under On-Call Design Transportation Planning/Policy/Feasibility Studies. The duration for this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

$149,991.86 – 9950-913078-9508-900020-703031

BACKGROUND/EXPLANATION:

This authorization provides for ADA compliance program support services.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 23% and **WBE:** 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant exceeded the 23% MBE goal. They achieved an MBE goal of 24%. The consultant has not met the 10% WBE goal. They achieved a WBE goal of 3%. However, on this task the consultant achieved a WBE goal of 33.33%. The contract has a remaining capacity of $1,863,155.49.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 4, 2022.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENATION CONSISTENT WITH CITY POLICY.

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 33 with Mead & Hunt formerly Sabra & Associates, Inc. under Project No. 1209, On Call Traffic Engineering Services. The duration for this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

$144,218.79 - 9950-913078-9508-900020-703032

BACKGROUND/EXPLANATION:

This authorization is to provide for design, construction inspection, and program management related to the City's ADA compliance program.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27% and **WBE:** 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not achieved the 27% MBE goal or the 10% WBE goal. They achieved an MBE goal of 21% and a WBE goal of 8%. However, on this task the consultant will achieve an MBE goal of 13.92% and a WBE goal of 9.82%. The contract has a remaining capacity of $1,688,222.25.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 3, 2022.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION WITH CITY POLICY.

Department of Transportation – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 31 to Mead &Hunt formerly Sabra & Associates, Inc. under Project No. 1209, On-Call Traffic Engineering Services.The duration for this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

$37,663.67 - 9950-917089-9512-900020-703032

BACKGROUND/EXPLANATION:

This authorization is to provide for engineering support to upgrade and relocate the train detour beacon on Boston Street including detour wayfinding signage.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27% and **WBE:** 10%

The preparation of this task included an evaluation of the consultant's contract minority participation status. On the date of preparation, the consultant has not achieved the 27% MBE goal or the 10% WBE goal. They achieved an MBE goal of 21% and a WBE goal of 9%. The contract has a remaining capacity of $1,688,222.25.

THE EAR WAS APPROVED BY MWBOO ON MAY 26, 2022.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Transportation – cont'd

TRANSFER OF FUNDS

ACTION REQUESTED OF B/E:

The Board is requested to approve a Transfer of Funds for task #31 on project #1209 "On Call Traffic Engineering Services" with Mead & Hunt formerly Sabra & Associates, Inc., in the amount of $37,663.67.

From Account:

9950-910011-9513	Construction Reserve- Traffic Mitigation Zone SE	$ 50,000.00 Others

To Account:

9950-917089-9512	Traffic Mitigation SE Zone D	$ 50,000.00

BACKGROUND/EXPLANATION:

This transfer will fund the costs associated with task #31 on project #1209 (B/D No. 37009) "On Call Traffic Engineering Services" with Mead & Hunt formerly Sabra & Associates, Inc., in the amount of $37,663.67.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Department of Transportation – Extra Work Order No. 4

ACTION REQUESTED OF B/E:

The Board is requested to approve Extra Work Order No. 4 by Mid-Atlantic General Contractors, Inc. under FAP No. HP-4306(3) E; SHA No. BC440005; TR10309R; Inner Harbor Water Taxi Terminal.

AMOUNT OF MONEY AND SOURCE:

$70,434.17 - 9950-912054-9527-900020-702064

BACKGROUND/EXPLANATION:

This Authorization is requested on behalf of the Department of Transportation and includes the following negotiated and settled Proposed Change Orders (PCOs) that were necessary to complete the work due to changed conditions and design changes: PCO-37: Install Electrical Feeders; PCO-28: Additional Blocking for Storefront; PCO-33: Additional Sprinkler and Heat Detector in Elevator Shaft; and PCO-36: Door #10 .

DBE PARTICIPATION:

Mid Atlantic General Contractors, Inc. has achieved 28.60% of the assigned Disadvantaged Business Enterprise (DBE) goal of 25%.

Employees' Retirement System (OPEB Trust) – Subscription Agreement

ACTION REQUESTED OF B/E:

The Board is requested by the Board of Trustees of the Employees' Retirement System, acting as fiduciaries for the Retiree Benefit Trust (OPEB Trust) to approve and authorize execution of a Subscription Agreement for its investment in Oaktree Special Situations Fund III, L.P.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction. All funds and expenses will be expended from the Employees' Retirement System. Oaktree Capital Management, L.P. will be managing an initial investment of $5,000,000.00 of Employees' Retirement System funds in Oaktree Special Situations Fund III, L.P. a middle market credit and private equity fund.

BACKGROUND/EXPLANATION:

The ERS Board of Trustees voted in August 2022 to reallocate funds for an alternative investment manager specializing in distressed and structured debt with private equity investment for approximately $ 5,000.000.00. The selection process was conducted with the assistance and advice of the ERS' investment advisor Meketa Associates.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON AUGUST 19, 2022.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Neighborhood Safety and Engagement – Termination Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Termination Agreement between the Mayor's Office of Neighborhood Safety and Engagement (MONSE), the State's Attorneys Office (SAO), the Baltimore Police Department (BPD), and Northeastern University. The period of the agreement was July 1, 2020 through June 30, 2021 and the termination agreement is effective retroactively to June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The parties entered into an agreement dated November 25, 2020 for Northeastern University through its Center on Crime and Community Resilience supported by a grant in the amount of $1,873,713.00 and effective through November 24, 2023, to provide technical assistance and research services to the City, MONSE, SAO, and BPD in implementing and evaluating a Group Violence Reduction Strategy. The Center, with direction from Dr. Anthony Braga, provided the required services at Northeastern through June 30, 2021 at which point the Center and Dr. Anthony Braga moved its research team and activities to the University of Pennsylvania and ceased provided services at Northeastern University. Accordingly, the parties wish to terminate the 2020 Northeastern Agreement except as to those continuing obligations stated herein. The balance owed to Northeastern University of $67,303.91 has been paid in full and no other funds are owed to Northeastern University under this agreement.

MONSE, SAO, BPD, and Northeastern University have been informed of the termination.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Termination Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Neighborhood Safety and Engagement – Payment of Invoice

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure to pay invoice No. 39751 with Living Classrooms Foundation, Inc. for Safe Streets Belair Edison Site.

AMOUNT OF MONEY AND SOURCE:

$53,068.63 – 1001-000000-2255-702300-603051

BACKGROUND/EXPLANATION:

On April 13, 2018, Mayor Catherine Pugh announced the Safe Streets program would be expanded from four sites to ten. In support of this vision, the Mayor's Office of Neighborhood Safety and Engagement (MONSE) previously known as the Mayor's Office of Criminal Justice (MOCJ) applied for funding from the Governor's Office of Crime Control and Prevention to fund one year of the program expansion. On August 5, 2020 The Board of Estimates approved funding for one year beginning July 1, 2020 through June 30, 2021 in the amount of $3,600,000.00.

On March 3, 2021 the Board approved MONSE's and Living Classrooms Foundation, Inc's Safe Streets Belair Edison agreement in the amount of $529,020.00 beginning July 1, 2020 ending June 20, 2021. Invoices were received late from Living Classrooms Foundation, Inc. for Safe Streets Belair Edison. The Board is requested to approve and authorize payment of this expenditure for services provided from February 2, 2021 through June 30, 2021.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON FEBRUARY 18, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Mayor's Office of Neighborhood Safety and Engagement – Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to Agreement with the Johns Hopkins University. The period of the agreement is March 16, 2022 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

$17,679.00 - 5000-514320-2255-772500-603051

BACKGROUND/EXPLANATION:

On March 16, 2022 the City engaged Johns Hopkins University's Center for Violence Prevention and Policy, in close collaboration and coordination with Dr. Webster to assess the Safe Streets Baltimore Program's impact on gun violence. MONSE seeks to amend the Agreement to increase the not-to-exceed amount for additional services rendered under the Agreement. The original term of the agreement is from March 16, 2022 to September 30, 2022. The original approved amount was $126,479.00 and the amendment increases the funding by $17,679.00, making the total award amount $144,158.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works – Ratification of Amendment No. 1 for Recycling Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of Amendment No. 1 for Recycling Agreement with the Northeast Maryland Waste Disposal Authority (the Authority). The current agreement expired June 30, 2022 and the amendment extends the period of the agreement to June 30, 2023 with three optional 12-month periods, to be exercised at the City's sole discretion.

AMOUNT OF MONEY AND SOURCE:

$2,072,302.00 annually - 1001-000000-5161-775100-603026

BACKGROUND/EXPLANATION:

On June 16, 2021 the Board approved the Original Agreement in the amount of $2,072,302.00 with the Authority for the term of June 1, 2021 through June 30, 2022. With the requested Amendment No. 1, the term of this Agreement is extended through June 30, 2023, with three optional 12-month renewal periods, to be exercised at the City's sole discretion. The City will give the Authority 90 days' notice of its intent to renew for each annual option period.

The Bureau of Solid Waste (BSW) of the Department of Public Works collects single stream recycling from households, small businesses, government facilities, school buildings, and other buildings throughout the City. It also collects single stream recycling at its five residential drop- off centers. After collection, BSW transports the single stream recycling to a Materials Recovery Facility (MRF) where a company sorts, bales, and sells the materials to vendors to recycle into new products and uses. The purpose of this Agreement is to ensure the City has a destination to recycle the materials it collects.

This Agreement between the City and the Authority enables the City to utilize the technical expertise of the Authority to provide for the acceptance, processing, and recycling of the material collected (referred to in the Agreement as "recovered materials"). The Authority, in turn, contracts with companies that own MRFs which process and arrange to recycle materials. The Authority is a public organization of the State of Maryland and its power is "deemed to be the performance of an essential public function." Md. Code Ann., Nat'l Res Art. 3-903(i). The Authority has agreed to provide the requested services using contractors publicly procured by the Authority.

The City will pay a per ton service fee to have material processed and recycled. Under a market-based fee, the City will pay a per ton processing fee less the City's revenue share

DPW – cont'd

(75%) of the monthly per ton value of single stream material. The City may have the option to pay a fixed-based service fee (not market driven) for the material, if allowed under the Authority's applicable processing contract.

The cost estimate is based on past tonnages and actual costs, and the provision for unforeseen changes in tonnage amounts and the market values of materials collected.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAS NO OBJECTIONS TO B/E APPROVAL.

(The Amendment No. 1 for Recycling Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Chesapeake Bay Trust (CBT). The period of the agreement is January 7, 2022 through November 30, 2023.

AMOUNT OF MONEY AND SOURCE:

$5,000.00 - 7000-726722-5181-390700-603026

BACKGROUND/EXPLANATION:

By CBT accepting this award, awardee agrees that said monies will be used to accomplish deliverables with budgeted items. The $5,000.00 grant will be used for pop-up events and workshops to support small-scale stormwater management practices and greening efforts in underserved communities. Funding will be distributed in one payment. The delivery of this award is made through the Community Engagement and Restoration Mini Grant Program.

This request is late in processing due to administrative delays.

MBE/WBE PARTICIPATION:

N/A

AFFECTED COUNCIL DISTRICT:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE ATTACHED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works – BWW-10 Additional Potable Water Connection and Support Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Johnson, Mirmiran, and Thompson, Inc. under BWW-10, Additional Potable Water Connection and Support Services at Back River Wastewater Treatment Plant (BRWWTP). The period of the agreement is effective upon Board approval for one year, or until the upset limit is reached, whichever occurs first. The City reserves the option for post award engineering services to be considered for this project.

AMOUNT OF MONEY AND SOURCE:

$1,051,802.02 - 2070-0000000-5501-396800-603026

BACKGROUND/EXPLANATION:

The Department of Public Works - Wastewater Facilities Division is required to provide design and construction management services to provide potable water lines to the BRWWTP Headworks and to Synagro for their pelletizer operations and fire system, and also provide additional construction services as requested by the City. The scope includes: providing design and construction management services for potable line to the BRWWTP Headworks for the odor scrubbers and a potable water line to Synagro to ensure adequate flushing water, and additional construction services as requested.

MBE/WBE PARTICIPATION:

In consideration for receiving funds from or through the City of Baltimore, the Company covenants and agrees to comply with Article 5, Subtitle 28 of the Baltimore City Code (2020 Edition) regarding participation by Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for Emergency Procurement: Staffing Agreements Wastewater Facilities. The Company covenants and agrees to use all reasonable good faith efforts to meet the following MBE and WBE participation goals for this project:

MBE: 15%

WBE: 5%

WBE: Phoenix Engineering	$53,857.30	5.1%
MBE: Dhillon Engineering	$161,619.80	15.4%

DPW – cont'd

MBE Goal: 15.4% and $161,619.80
Current Attainment: N/A
Compliant During Monitoring Period [Y/N]: N/A

WBE Goal: 5.1% and $53,857.30
Current Attainment: N/A
Compliant During Monitoring Period Y/N: N/A

Date of most recent MWBOO Compliance Review: December 19, 2021. Compliance review is included in agreement.

AFFECTED COUNCIL DISTRICT:

10

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The BWW-10 Agreement for Additional Potable Water Connection and Support Services at Back River Wastewater Treatment Plant has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works - BWW-09 Wastewater Facilities Division Plant Engineering and Operational Analysis Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Greenley and Hansen under BWW-09, Wastewater Facilities Division Plant Engineering and Operational Analysis. The period of the agreement is effective upon Board approval for one year or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

$514,197.00 - 2070-0000000-5501-396800-603026 Wastewater Bonds

BACKGROUND/EXPLANATION:

The Department of Public Works - Wastewater Facilities Division is required to provide a Third-Party Certified Engineering Evaluation and Report to the Maryland Department of the Environment (MDE) on how the City will achieve and maintain compliance with the National Pollutant Discharge Elimination System (NPDES) permit in the near and long-term. The Third-Party Certified Engineering Evaluation and Report will include a comprehensive list of needed improvements, ranked by their impact on compliance with discharge permit effluent limits.

The scope of the vendor's contract includes a Project Management task. The Project Management task includes: development of the project performance plan; project invoicing; communications with all the stakeholders and internal project team; and participation in the site visits/workshops. The Consultant will attend a Kickoff Meeting to identify the goals and objectives of the task order and review the scope of work and introduce the Greeley and Hansen Team to the stakeholders. A site visit will be scheduled for both Back River and Patapsco Wastewater Treatment Plants (WWTPs). Greeley and Hansen will coordinate the date(s) of the site visit with the City team. To track the task progress and ensure communication with the City and other stakeholders, weekly calls and coordination meetings will be organized. The management of the project will include managing the overall project scope, schedule, and budget. A monthly invoice along with the progress report will be submitted to the City.

Secondly, the scope includes a Data Collection task. The Data Collection task includes review of the existing engineering evaluations, ongoing design/construction efforts, review of plant-wide O&M Manuals, and reviews of existing standard operating protocols (SOPs) for treatment processes as well as the future capital improvements planned at Back River and Patapsco WWTPs. The detailed Scope of Services submitted with the agreement lists some of the information and data that will be requested from the City.

DPW – cont'd

Much of the work associated with development of the contents for the engineering report will be performed under task 3 – Engineering Evaluation. This task is broken down into three major sub tasks which include facilities evaluation, operations evaluation, and capital improvements review. Crucial for this task are continuous communication channels established with the City and the Consulting teaming partners.

The fourth element of the scope of work is facilities evaluation and review. Facilities evaluation and review include assessment of the various unit processes and ancillary systems that support each unit process necessary to achieve permit compliance. Previous efforts performed by the City and the Consulting Teaming partners will be taken into consideration during this assessment. The findings of the assessment will include specific maintenance activities. These activities will be prioritized based on their impact on permit compliance.

The fifth element of the scope of work is the facility operations review. The facility operations review includes assessment of current operations at both WWTPs, and discussion with maintenance staff and identification of the gaps and areas where staff support is critical to enhance process improvements that result in quick turnaround of the process to meet permit. This task also includes site visits to each plant to review facility operations and discuss with plant operations after review of the collected data and gain better understanding of the process. A summary table of all the identified process optimization/improvement will be presented along with expected duration and level of effort from the operations and its impact on the permit compliance. The results from this evaluation will help the City to improve permit compliance in the interim and will provide a learning curve for the WWTP operations as they prepare for the upcoming capital improvement projects.

The sixth element of the scope of work is the capital improvements review. The capital improvements review includes assessment of the recently completed, ongoing, and planned capital improvements. The Consultant will identify opportunities/adjustments needed to ensure success of the program and prioritize these capital projects to improve permit compliance, reliability, and resiliency. All the projects identified (under construction, design, and not yet bid) as part of the Capital Improvement Program will be reviewed and summarized in a table identifying their impact on permit compliance as well as their priority. This table will help the City to take an adaptive approach to execute projects and achieve permit compliance in an expedited manner.

The Consultant will also conduct up to three workshops to presents the findings on process optimization/improvements, capital improvement projects prioritization, and recommendations to be included in the draft report. The findings and recommendations from the Data Collection and the follow up Evaluations will be compiled into the Draft Third-Party Certified Engineering Report. The report will prioritize improvements based on risks. Quantitative criteria will be identified to measure risk associated with each

DPW – cont'd

deficiency (capital expenditure/operations/maintenance) that can be measured in terms of: permit compliance, safety, and process/hydraulic capacity. Risk based scoring will be provided in the report to objectively prioritize improvements and develop an implementation schedule in a workshop with the City.

After a workshop/meeting with the City, a Final Third-Party Certified Engineering Report will be submitted to the City. The final report will address the comments provided the City. One round of edits to the Draft Third-Party Certified Report are expected to develop the Final Engineering Report. The submission of the report will be done electronically.

On February 15, 2022, an emergency involving severe staffing shortages and operational compliance issues was declared by the City giving rise to the need to obtain professional services to address the emergency. Pursuant to Article VI (e)(ii) of the Charter, this event was an emergency of such a nature that the public welfare would be adversely affected by awaiting the approval of the Board Estimates prior to obtaining the supplies, materials a, services or public work.

MBE/WBE PARTICIPATION:

In consideration for receiving funds from or through the City of Baltimore, the Company covenants and agrees to comply with Article 5, Subtitle 28 of the Baltimore City Code (2020 Edition) regarding participation by Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for Emergency Procurement: Staffing Agreements Wastewater Facilities. The Company covenants and agrees to use all reasonable good faith efforts to meet the following MBE and WBE participation goals for this project:

MBE GOAL: 0%

WBE GOAL: 5%

WBE: Phoenix Engineering	$25,000	5%

MBE Goal: N/A
Current Attainment: N/A
Compliant During Monitoring Period [Y/N]: N/A

WBE Goal: 5% and $25,000.00
Current Attainment: N/A
Compliant During Monitoring Period Y/N: N/A

DPW – cont'd

Date of most recent MWBOO Compliance Review: March 27, 2022. Compliance review is included in agreement.

AFFECTED COUNCIL DISTRICT:

10

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The BWW-09 Wastewater Facilities Division Plant Engineering and Operational Analysis Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works – Amendment No. 1 for On-Call Agreement for Electrical Engineering Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 with Shah & Associates, Inc. under Project 1286S, On-Call Electrical Engineering Services. The current expiration date is November 13, 2022 and the new expiration date is November 13, 2024.

AMOUNT OF MONEY AND SOURCE:

$0.00

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction requests approval of Amendment No. 1 for Shah & Associates, Inc. to continue to provide electrical engineering services for the Water & Wastewater Treatment Plants and Pumping Stations under Project 1286S, On-Call Electrical Engineering Services. This is the 1st amendment that will increase the duration time of the contract by 24 months for a total contract duration time of five years. This amendment is within the original scope of work and was requested by the Agency.

This time extension is needed for the Consultant and its team to complete the ongoing tasks and to provide on-call electrical engineering services for various tasks to be assigned by Water & Wastewater Facilities including Treatment Plants and Pumping Stations. The Office of Engineering & Construction has a need for these services to address any electrical issues that require immediate response and cannot be postponed until the customary architect and engineering selection process can be executed. The Consultant will meet MBE/WBE goals as required per the original contract.

THE SCOPE OF THE ORIGINAL AGREEMENT INCLUDES:

The consultant shall perform investigations, studies, design and construction period services for repairs, renovations, improvements and new construction of electrical systems including back-up generator and control services or any other task assigned by the Bureau of Water & Wastewater Engineering Division.

DPW – cont'd

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement are MBE: 29% and WBE: 10%. The current attainment is MBE: 6.34 % and 29.48 %.

LOCAL HIRING:

The Local Hiring Law does not apply to this request.

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 1 for On-Call Agreement for Electrical Engineering Services has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works – Amendment No. 3 for On Call Agreement for Project and Construction Management Assistance

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement with Hazen and Sawyer, PC under Project No. 1804, On-Call Project and Construction Management Assistance. The amendment extends the period of the agreement through October 22, 2024

AMOUNT OF MONEY AND SOURCE:

$1,500,000.00. No funds are required at this time.

(This request increases upset limit by $1,500,000.00 for a new upset limit of $8,000,000.00)

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of Amendment No. 3 to the original agreement with Hazen and Sawyer, PC to facilitate and complete work needed due to delay in advertisement of new on-call contracts. This is the 3rd amendment that will increase the duration time of the contract by one year for a total contract duration time of six years. Project 1804 includes the following Scope of Work: assisting the City Construction Management section with construction monitoring and inspection; preparation of daily reports; maintenance of project records and documentation; review of contractor's application for payment; attendance at progress meetings; preparation of record drawings; review of contract claims and supports; estimating; scheduling; project engineering; constructability reviews; submittal reviews and responses; request for information (RFI) reviews and responses, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Vendor will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are

MBE: 27%

WBE: 10%.

MBE Goal: 29% and $1,885,000.00
Current Attainment: 28.45% and $1,326,501.94
Compliant During Monitoring Period [Y/N]: Yes

DPW – cont'd

WBE Goal: 10.% and $650,000.00
Current Attainment: 4.03% and $187,891.37
Compliant During Monitoring Period [Y/N]: No

Date of most recent MWBOO Compliance Review: August 9, 2018.

AFFECTED COUNCIL DISTRICT:

N/A

AUDITS NOTES THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 3 to Agreement for On-Call Construction and Project Management Assistance has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * * * *

The Board is requested to

approve award of

the formally advertised contracts

listed on the following pages:

161 - 163

to the low bidder meeting specifications,

or reject bids on those as indicated

for the reasons stated.

In accordance with Charter provisions

reports have been requested from the

Planning Commission, the Director

of Finance having reported

favorably thereon.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

1. B50006267, ACA Management and IRS Reporting

   Barbee Tax Consulting, LLC
   Bolton
   Benefitfocus Inc

   (Citywide)

   REJECTION: Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The three bids received were opened on June 15, 2022. The lowest responsive and responsible bid was beyond the departmental budget. It is recommended that the Board reject all bids, in the best interest of the City.

2. B50006404, Driver Motor Vehicle Information Services — Law Enforcement Systems, LLC — $105,017.00

   (Department of Finance)

   Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. One bid was received and opened on May 4, 2022. Award is recommended to the only bidder meeting specifications.

   The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

   MBE/WBE PARTICIPATION:

   On July 15, 2022, MWBOO determined Law Enforcement Systems, LLC., to be compliant.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

3.	B50006552, Fuel Storage Tanks – Major Repairs for Above and Underground Tanks	Total Environmental Concepts, Inc.	$4,000,000.00

(Dept. of General Services – Fleet)

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The sole bid received was opened on July 20, 2022, and was found to be fair and reasonable. Award is recommended to be made to the responsive, responsible bidder.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

MBE/WBE PARTICIPATION:

On March 16, 2022, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MARCH 16, 2022.

4.	B50006293, Banking Services	Manufacturers and Traders Trust Company d/b/a M & T Bank	$ 250,000.00

(Department of Finance)

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace and in local newspapers. Five technical proposals received were opened on December 15, 2021 and evaluated by the evaluation committee. The price opening was June 15, 2022. Three proposals were deemed non-responsive for submitting an incomplete bid price sheet Exhibit B. Award is recommended to the responsive and responsible offeror receiving the highest combined score.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On August 31, 2021, goals were set at 7% MBE and 1% WBE. On July 28, 2022, a waiver of the goals was approved by MWBOO due to the inability to segment the contract services and the need for the prime to perform general banking and safekeeping services, payroll services and merchant credit/debit card services.

MWBOO GRANTED A WAIVER ON JULY 28, 2022.

AGENDA

BOARD OF ESTIMATES **9/7/2022**

Bureau of Procurement – Open Price Proposals

ACTION REQUESTED OF B/E:

The Board is requested to accept the technical proposals submitted in response to **Solicitation Number B50006477 – Enterprise Support Staffing Services** from proposers listed below and open envelope "B" containing the price submittal.

1) InfoJini, Inc., 10015 Old Columbia Rd. Columbia, MD 21046;
2) Trigym Technologies, Inc., 400 East Pratt Street, 8th Fl., Baltimore 21202;
3) TEK Systems, 999 Corporate Boulevard, Ste 200, Linthicum, MD 21090;
4) Agisol, LLC., 8659 Baltimore National Pike, Ste R., Ellicott City, MD 21043;
5) BithGroup Technologies, 113 W. Monument St., Baltimore, MD 21201;
6) Compunnel Software Group, Inc., 103 Morgan Lane, Ste 102., Plainsboro, New Jersey 08536;
7) Dataman USA, LLC., 6890 South Tucson Way, Ste 100., Centennial, Colorado 80112-3919;
8) Visions Technology Services. 230 Schilling Circle, Hun., Hunt Valley, MD 21301;
9) Cogent Infotech Corporation, 1035 Boyce Road, Ste 105., Pittsburg, PA 15241;
10) Cynet Systems, Inc., 21000 Atlantic Blvd #700, Sterling, VA 20166;
11) US Tech Solutions, Inc., 10 Exchange Place, Ste 1710., Jersey City, New Jersey 07302;
12) Instant Serve, LLC., 175 Stafford Avenue, Ste One #907., Wayne, PA 19087;
13) Skyline Technology Solutions, LLC., 6956 Aviation Blvd., Glen Burnie, MD 21061;
14) Business Integra Technology Solutions, Inc., 6550 Rock Spring Drive, Ste.600, Bethesda, MD20817;
15) UVS InfoTech, LLC., 603 7th Street, Ste. 302., Laurel, MD 20707;
16) Serigor, Inc., 400 East Pratt Street, Ste., 800., Baltimore, MD 21202.

AMOUNT OF MONEY AND SOURCE FUNDS:

N/A (No award recommended at this time.)

Bureau of Procurement – cont'd

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers, and forty-five proposals were received on June 29, 2022. The technical scoring conducted by the evaluation committee determined sixteen proposals met the minimum technical score. There were twenty-eight that did not meet the minimum technical score and one firm found to be non-responsive to the solicitation. The above technical proposals scored by the evaluation committee met the City's minimum technical requirements for price opening all other price proposals should be returned to the proposers.

Req. No.: 891839 **Agency: Citywide**

MBE/WBE PARTICIPATION:

(No award recommended at this time.)

Mayor's Office of Recovery Programs – Inter-agency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** an Inter-agency Agreement between the Mayor's Office of Recovery Programs and The Housing Authority of Baltimore City. The term of this Agreement is effective upon Board approved through June 30 2023, unless terminated earlier in accordance with this Agreement.

AMOUNT OF MONEY AND SOURCE:

$4,000,000.00 - 9901

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs has awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of $4,000,000.00 to provide additional funding to meet the need for infrastructure construction including water, sanitary sewer, storm drain, and storm water management systems for the Somerset Redevelopment Phases 2 & 3. The construction is critical to providing adequate infrastructure to Somerset Phase 2 (192 units of mixed-income housing) and Somerset Phase 3 (72 units of mixed-income housing).

The Grantee may submit a written request to the City asking for: an extension to the term of this Agreement; and/or a budget reallocation not to exceed 10 percent of the Grant Funds. The request should include an explanation for why an extension and/or budget reallocation is needed and be provided to the City at least 60 days prior to the expiration date of this Agreement. The request must include all required documentation to justify the need for an extension and/or reallocation. The Chief Recovery Officer or designee will approve or deny the request in writing. The Grantee may not expend the Grant Funds under a reallocated budget until such time as it has received written approval from the Chief Recovery Officer. Such unapproved expenditure of the Grant Funds could result in a failure to approve the Grant Funds for payment. Any additional funds or other modifications may be added to this Agreement by written Amendment setting forth the modifications/amendments signed by the parties and approved by the Board.

Mayor's Office of Recovery Programs – cont'd

MBE/WBE PARTICIPATION:

COUNCIL DISTRICT: 12

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Inter-agency Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Recovery Programs – Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to Agreement with Guidehouse, Inc. for Grants Management Support for the American Rescue Plan Act. The period of the Amendment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

Account Number: N/A
Amount: N/A

BACKGROUND AND EXPLANATION:

The Mayor's Office of Recovery Programs awarded ARPA funding in the amount of $1,925,496.00 to Guidehouse, Inc., for ARPA grants management support including program and project management; funding application review; training, monitoring, and compliance; guidance on ARPA-relevant policy, legislation, and best practices; and other technical assistance. This Agreement was approved by the Board of Estimates on May 4, 2022 and shall terminate on May 15, 2023, unless terminated earlier pursuant to the terms of this Agreement.

The Amendment removes the Local Hiring Law requirement due to inapplicability.

MBE/WBE PARTICIPATION:

N/A

BALTIMORE CITY RESIDENTS FIRST (BCRF):

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Recovery Programs – Renewal Option for Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the exercise of the option to renew the Consultant Agreement with the University of Baltimore. The period of the option is effective upon Board approval and extends the period of the agreement for one year, through August 31, 2023.

AMOUNT OF MONEY AND SOURCE:

N/A No funds will be added to the agreement.

BACKGROUND/EXPLANATION:

On December 8, 2021, the Board approved a $438,000.00 Consultant Agreement between the Mayor's Office of Recovery Programs and the University of Baltimore (UB) to support program evaluation, research, and evidence-based decision-making about programs and services created or expanded with the federal funds related to the American Rescue Plan Act of 2021. The term of that Agreement is December 8, 2021 to August 31, 2022, with an option to renew for one additional one-year term on the same terms and conditions, to be exercised at the sole discretion of the City.

The Board is therefore requested to approve the exercise the one- year option defined in the December 8, 2021 agreement.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Recovery Programs – Inter-agency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** an Inter-agency Agreement with the Mayor's Office, Office of the Chief Data Officer. The period of the Agreement is effective upon Board approval through June 30, 2025, unless terminated earlier pursuant to the terms of this Agreement.

AMOUNT AND SOURCE OF FUNDS:

$2,100,000.00 - 4001-442230-1110-409592-601001

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs has awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of $2,100,000.00 to the Mayor's Office to establish a new Digital Services team to improve access to and delivery of City services. The purpose of the Agreement is to establish a team of civic technologists that would design and deliver accessible, easy-to-use digital services that drive value to the residents of Baltimore City and advance modern, 21st century City operations.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Inter-agency Agreement has been approved by the Law Department as to form and legal sufficiency.)

Mayor's Office of Recovery Programs – Inter-agency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Inter-agency Agreement between the Mayor's Office of Recovery Programs and the Baltimore City Department of Planning. The term of the agreement is from April 6, 2022 through December 31, 2026.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

$11,070,000 – 4001-442200-1110-842200-404001

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs has awarded funding from Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of $11,070,000 to the Baltimore City Department of Planning to build an equitable and resilient food system to mitigate the negative impacts associated with food insecurity during and after COVID-19.

The purpose of the agreement is to provide funding for the following: 1) Continuing COVID-19 emergency produce box distribution; 2) Increasing Online Supplemental Nutrition Assistance Program (SNAP) participation to address the inequitable access to home delivered groceries; 3) Expanding nutrition incentives at farmers markets; 4) Implementing a Produce Prescription (Rx) program at MedStar Harbor Hospital; and 5) Building the Black, Indigenous, (and) People of Color (BIPOC) local food production supply chain to shift away from emergency food and towards improving the local food supply chain.

MBE/WBE PARTICIPATION:

N/A

(The Inter-Agency Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Planning – Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Gabby Headrick, MSPH, RDN, LDN. The period of the agreement is July 1, 2022 through June 30, 2025.

AMOUNT OF MONEY AND SOURCE:

$175,500.00 - 4001-442214-1110-218800-603018

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs, through an American Rescue Plan inter-agency agreement in the amount of $11,070,000.00.00 and with the term of April 6, 2022-June 30, 2025 for the Department of Planning Food Insecurity program, allocated funding for a Consultant to advise on online SNAP efforts and aid in developing the online SNAP nutrition incentive program in Baltimore City on behalf of the City.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES **9/7/2022**

Department of Finance – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve a travel request for Director of Finance, Henry Raymond, for the 2022 WorkDay Rising Conference in Orlando, Florida, September 12-15, 2022. Director Raymond is a keynote speaker and is arriving a day early on September 11, 2022 to meet with organizers, participate in a briefing and complete a stage walkthrough, prior to the start of the conference.

AMOUNT OF MONEY AND SOURCE:

$2,224.74 - Cost Center CCA000088 Spend Category SC630301

BACKGROUND/EXPLANATION:

The City of Baltimore has implemented phase 2 of WorkDay with phase 3 coming soon. The WorkDay Rising Conference is an opportunity for key partners to network with other organizations and hear from peers and experts about what is ahead for government agencies and how WorkDay can help drive efficiency and productivity.

The subsistence rate for Orlando, Florida is $198.00. Airfare of $610.96 was paid with a Travel Card assigned to the Bureau of Procurement, and the hotel was booked with a Travel Card assigned to the Bureau of Procurement (final costs will be charged to card upon arrival). Hotel taxes and fees are $213.78. Due to hotel cost of $295.00 per night and daily subsistence of $198.00, Mr. Raymond is requesting additional subsistence of $97.00 per day to cover cost of hotel. He is additionally requesting $40.00 per day to cover the costs of meals and incidental expenses. There are no registration costs associated with this travel. The employee is requesting reimbursement in the amount of $220.00.

Airfare	$ 610.96
Subsistence for Hotel	$ 792.00
Additional Subsistence for Hotel	$ 388.00
Hotel Tax	$ 165.78
Additional Hotel Fees	$ 48.00
Meals ($40 x 4 Days)	$ 160.00
Ground Transportation	$ 60.00
Total Cost of Travel	**$2,224.74**

APPROVED FOR FUNDS BY FINANCE

Department of Recreation & Parks – Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 8 to Pawpaw Design, LLC (DBA Jonathan Ceci, Landscape Architect) under On-Call Project No. 1317, On-Call Landscape Architectural Design Services, to provide design services in accordance with their proposal dated May 27, 2022. The period of the task is approximately 2 years.

AMOUNT OF MONEY AND SOURCE:

$93,491.99 - City Bonds

PRJ002658-9938-CAP009474-SC600000-PJH6300

BACKGROUND/EXPLANATION:

This task will include design services for Carroll Park.

MBE/WBE PARTICIPATION:

Pawpaw Design, LLC (DBA Jonathan Ceci, Landscape Architect) will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 19%
WBE: 14%

The Consultant has achieved 22.02% of the MBE and 29.63% of the WBE goals at this time.

This task is subject to the Local Hiring Law 27-1.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 12, 2022.

AUDITS HAS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES **9/7/2022**

Department of Recreation & Parks – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Transfer of Funds in the amount of $450,000.00.

AMOUNT OF MONEY AND SOURCE:

FROM ACCOUNT:

9938-912158-9475 1st Public Infrastructure Playground Improvements (Reserve)	$450,000.00

TO ACCOUNT:

9938-CAP009474 PRJ002658 Playground Improvements 158 (Active)	$450,000.00

BACKGROUND/EXPLANATION:

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No.1317, Task #8 to Pawpaw Design, LLC (DBA Johnathan Ceci, Landscape Architect).

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES **9/7/2022**

Department of Recreation & Parks – Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a Transfer of Funds in the amount of $15,000.00.

AMOUNT OF MONEY AND SOURCE:

FROM ACCOUNT:

9938-RES009475 State (Program Open Space) PRJ001279 909139 Johnston Sq. Greenspace (Reserve)	$15,000.00

TO ACCOUNT:

9938-CAP009474 PRJ001279 909139 Johnston Sq Greenspace (Active)	$15,000.00

BACKGROUND/EXPLANATION:

This transfer will provide funds to cover the costs associated with the Johnston Sq. Greenspace renovation.

APPROVED FOR FUNDS BY FINANCE

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES **9/7/2022**

Police Department – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to approve travel for Det. Hassan Rasheed to Georgetown TX for Homicide Investigation Training Course, September 11-24, 2022.
The subsistence rate for this location is $ 166.00 per day.

Subsistence for 13 Days@ $166.00 = $166*13 = $2,158.00, Hotel Taxes = $172.38, Rental Car $735.29, is requested for Traveling from Airport to Hotel and Back and Going to Training place from Hotel. The Airfare, $514.96 is paid by BPD Travel Card issued to Howard Hall. The Hotel is booked by Participant by his personal Credit Card.

AMOUNT AND SOURCE OF FUNDS:

$ 4,955.63 Account: 1001-000000-2021-213000-603001

BACKGROUND/EXPLANATION:

Homicide Investigation Course provide participants with the knowledge, skills and abilities required to conduct competent and complete homicide/death Investigations. At the completion of the program participants have the ability to differentiate between accidental, suicidal, and homicidal death. This knowledge will be very much useful for Det. Hassan Rasheed to work more efficiently as Homicide Investigator.

The Airfare ($ 514.96) is paid by BPD Travel Card. The Tuition Fees ($1,375.00) will be paid by Check after BOE approval. The Hotel and Rental car are booked by participant's personal credit card.

1.	Airfare	$514.96
2.	Subsistence and Lodging	$2,330.38
3.	Ground Transportation	$735.29
4.	Registration Fees	$1,375.00
	Total	**$4,955.63**

APPROVED FOR FUNDS BY FINANCE.

AGENDA

BOARD OF ESTIMATES **9/7/2022**

Recreation and Parks – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to authorize and approve the travel Amanda Vaughn and Tionca Smith of BCRP to attend the 2022 National Recreation and Park Association (NRPA) Annual Conference located in Phoenix, Arizona (AZ) from September 19, 2022 to September 22, 2022. The subsistence rate for this location is $220.00 per day.

Amount of Money Per Person and Source of Funds:

Subsistence –	$660.00
Hotel Tax	$71.28
Addt'l for meals	$27.00
Airfare	$662.38
Ground Transportation	$60.00
Registration	$615.00
Total	**$2,095.66**

AMOUNT AND SOURCE OF FUNDS:

$4,191.32

Fund: 1001, Cost Center: CCA000904, Spend Category: SC630301Travel $2,960.32
Fund: 1001, Cost Center: CCA000904, Spent Category: SC630320 Training $1,230.00

BACKGROUND/EXPLANATION:

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2022 NRPA Conference in Phoenix Arizona includes a subsistence of $660, hotel tax of $71.28, additional cost for meals $27.00, airfare $662.38, ground transportation $60.00, and a registration fee of $615.00, bringing the total cost to $2,095.66 per person. The flights ($662.38 per person), hotel ($638.28 per person) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

APPROVED FOR FUNDS BY FINANCE.

Recreation and Parks – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to authorize and approve the travel for Jamison Holtz, Jennifer Morgan, Lori Tyler Ellis, and Edward Wheeling of BCRP Staff to attend the 2022 National Recreation and Park Association (NRPA) Annual Conference located in Phoenix, Arizona (AZ) from September 19, 2022 to September 22, 2022. The subsistence rate for this location is $220.00 per day.

Amount of Money Per Person and Source of Funds:

Subsistence	$660.00
Hotel Tax	$71.28
Addt'l for meals	$27.00
Airfare	$662.38
Ground Transportation	$60.00
Registration	$615.00
Total	**$2,095.66**

AMOUNT OF MONEY AND SOURCE:

$8,382.64

Fund: 1001, Cost Center: CCA000904, Spend Category: SC630301Travel $5,742.64
Fund: 1001, Cost Center: CCA000904, Spent Category: SC630320 Training- $2,640.00

BACKGROUND/EXPLANATION:

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2022 NRPA Conference in Phoenix Arizona includes a subsistence of $660, hotel tax of $71.28, additional cost for meals $27.00, airfare $662.38, ground transportation $60.00, and a registration fee of $615.00, bringing the total cost to $2,095.66 per person. The flights ($662.38 per person), hotel ($638.28 per person) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

APPROVED FOR FUNDS BY FINANCE.

Recreation and Parks – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to authorize and approve the travel for Karen Jordan, Kendra Moore, Israel Nunez, and Jerusalem Tekie of BCRP to attend the 2022 National Recreation and Park Association (NRPA) Annual Conference located in Phoenix, Arizona (AZ) from September 19, 2022 to September 22, 2022. The subsistence rate for this location is $220.00 per day.

Amount of Money Per Person and Source of Funds:

Subsistence –	$660.00
Hotel Tax	$71.28
Addt'l for meals	$27.00
Airfare	$662.38
Ground Transportation	$60.00
Registration	$615.00
Total	**$2,095.66**

AMOUNT AND SOURCE OF FUNDS:

$8,382.64

Fund: 1001, Cost Center: CCA000904, Spend Category: SC630301Travel $5,742.64
Fund: 1001, Cost Center: CCA000904, Spent Category: SC630320 Training- $2,640.00

BACKGROUND/EXPLANATION:

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2022 NRPA Conference in Phoenix Arizona includes a subsistence of $660, hotel tax of $71.28, additional cost for meals $27.00, airfare $662.38, ground transportation $60.00, and a registration fee of $615.00, bringing the total cost to $2,095.66 per person. The flights ($662.38 per person), hotel ($638.28 per person) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

APPROVED FOR FUNDS BY FINANCE.

Recreation and Parks – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to authorize and approve the travel for Sherrie Prioleau, Ashley Stewart, Shamice Barnett, and Felicia Jones of BCRP Staff to attend the 2022 National Recreation and Park Association (NRPA) Annual Conference located in Phoenix, Arizona (AZ) from September 19, 2022 to September 22, 2022. The subsistence rate for this location is $220.00 per day.

Amount of Money Per Person and Source of Funds:

Subsistence –	$660.00
Hotel Tax	$71.28
Addt'l for meals	$27.00
Airfare	$662.38
Ground Transportation	$60.00
Registration	$615.00
Total	**$2,095.66**

Ashley Stewart	
Subsistence	$660.00
Hotel Tax	$71.28
Addt'l for meals	$27.00
Airfare	$740.96
Ground Transportation	$60.00
Registration	$615.00
Total	**$2,174.24**

AMOUNT AND SOURCE OF FUNDS:

$8,461.22

Fund: 1001, Cost Center: CCA000904, Spend Category: SC630301Travel $5,821.22
Fund: 1001, Cost Center: CCA000904, Spent Category: SC630320 Training- $2,640.00

BACKGROUND/EXPLANATION:

The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

(BCRP) – cont'd

The cost to attend the 2022 NRPA Conference in Phoenix Arizona includes a subsistence of $660, hotel tax of $71.28, additional cost for meals $27.00, airfare $662.38, and $740.96 for Ashley Stewart, ground transportation $60.00, and a registration fee of $615.00, bringing the total cost to $2,095.66 per person, and $2,174.24 for Ashley Stewart. The flights ($662.38 per person and $740.96), hotel ($638.28 per person) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

APPROVED FOR FUNDS BY FINANCE.

AGENDA

BOARD OF ESTIMATES **9/7/2022**

Department of Recreation & Parks – Travel Request

ACTION REQUESTED OF B/E:

The Board is requested to authorize and approve the travel for Reginald Moore and Jacia Smith of BCRP to attend the 2022 National Recreation and Park Association (NRPA) Annual Conference located in Phoenix, Arizona (AZ) from September 19, 2022 to September 22, 2022. The subsistence rate for this location is $220.00 per day.

AMOUNT AND SOURCE OF FUNDS:

Reginald Moore	
Subsistence –	$660.00
Hotel Tax	$71.28
Addt'l for meals	$27.00
Airfare	$662.38
Ground Transportation	$60.00
Registration	$615.00
Total	**$2,095.66**
Jacia Smith -	
Subsistence –	$660.00
Hotel Tax	$71.28
Addt'l for meals	$27.00
Airfare	$662.38
Ground Transportation	$60.00
Registration	$393.00
Total	**$1,873.66**

$3,969.32

Fund: 1001, Cost Center: CCA000904, Spend Category: SC630301Travel $2,961.32
Fund: 1001, Cost Center: CCA000904, Spent Category: SC630320 Training- $1,008.00

BACKGROUND/EXPLANATION:

Executive Director Moore and Chief of Staff Jacia Smith will attend the NRPA annual conference, where Director Moore will be inducted in the prestigious American Academy of Park and Recreation Administration and Chief of Staff Smith will be one of this year's honored speakers This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters.

(BCRP) – cont'd

Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more.

The cost to attend the 2022 NRPA Conference in Phoenix Arizona includes a subsistence of $660, hotel tax of $71.28, additional cost for meals $27.00, airfare $662.38, ground transportation $60.00, and a registration fee of $615.00 for Director Moore and $393.00 for COS Smith, bringing the total cost to $3,969.32. The flights ($662.38 per person), hotel ($638.28 per person) and registration fees were paid using City Credit Card assigned to Mr. Kenn King.

APPROVED FOR FUNDS BY FINANCE.

AGENDA

BOARD OF ESTIMATES **9/7/2022**

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 18301, Intersection Safety improvements
BIDS TO BE RECV'D: 11/16/2022
BIDS TO BE OPENED: 11/16/2022

2. Department of Public Works - WC1400, Pavement Resurfacing at Various Locations
BIDS TO BE RECV'D: 10/19/2022
BIDS TO BE OPENED: 10/19/2022

3. Department of Public Works - ER 4054, Environmental Restoration Contract No. 4054 – Herring Run Stream Restoration (Western Branch)
BIDS TO BE RECV'D: 11/02/2022
BIDS TO BE OPENED: 11/02/2022

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED